

171012 MINUTES SLT MONTHLY MEETING

Oct. 12, 2017

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 7:00 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Lee M., Tammy Z., Jeff M., Ronola R. and Keith A.

Absent Board Members: none

Guests: Ray Harthun

Minutes: Motion to accept minutes as submitted by Lee M., 2nd by Keith A.

Carried.

Financial Report: Motion to approve as submitted by Lee M., 2nd by Tammy Z.

Carried

Reserve (money market)- \$104,944.10

Checking-\$73,338.66

Total Cash Assets-\$178,282.76

A discussion was held regarding the “informal” establishment of an Equipment Replacement Fund (ERF). This informal fund would simply earmark a portion of the “Reserve” fund to be set aside for equipment replacement. This ERF would simply be noted on the monthly financial recap sheet – e.g. no special account #, and no specific entry within the CTAS (City/Town Accounting System) program. Supervisors will review this issue further at the next meeting.

Motor Grader Lease Report:

987/306 reserve. Month 31 of 60 month lease.

Suspense Dates:

-10-31-2017. Deadline for submitting Federal and State qtr. payroll reporting forms.

-10-31-2017. Deadline for submitting UIM quarterly report.

-11/01/17. Deadline for payment of Township Liability Insurance. Clerk has cut the check.

-11-18-2017. MAT Annual Conference in Rochester. Board discussion. Nobody will be attending.

-March elections coming. Those running for office will be supplied with Affidavits etc. in December.

Old Business:

-Lee M. gave update on EAW/EIS status relative to CASINO. OTC is currently waiting for CASINO developer to submit payment (\$30,000) for an EIS "Scoping Study. Status is Pending.

-Lee M. updated on Road/Graveling Projects. See updated 2017 Gravel/Road Plan.

A. All phase 3 Graveling Projects completed (items 25-28).

B. 300th Ave. middle. Emergency repairs were required due to damage from heavy trailer which collapsed the shoulder to 3 different areas. ECI delivered gravel and Mike S. used grader to fill in and pack. Person responsible is unknown. Lee has asked Tammy to have "NO SHOULDER" signs placed on both south and northbound lanes.

C. Egge has completed ditch cleaning and installation of center-line culvert on Beaver Dam Road south (just north of Hwy 35). Lee following with OTC as property owner expressed concerns relative to capacity/condition of the culvert under Hwy 35.

D. Beaver Dam Point Culvert/Ditch project. Lee has concluded meetings with landowners and Egge and will confer with tree contractor. Weather permitting, Egge will try to complete yet this fall.

E. Ziegler has advised that Caterpillar Inc., has authorized the replacement of the T4 Emissions Module on the road grader.

1. They are requesting we track oil consumption for monthly reporting going forward . Lee to follow up with Mike S. and Vic J.

2. Lee scheduled the 1000 PM Service for this week and instructed Zeigler to install snow wing on or about 11/01/17.

F. Tree Trimming. Reviewing trimming plan with contractor-items remaining are;

1. 360th St.-general trimming on south side vic #31344.
2. Beaver Dam Rd.-removal of beaver chewed tree along road vic of intersection with Beaver Dam Trail.
3. 300th Ave. middle removal of tree vic #35930.
4. 380th St. East vic #28397 removal of trees in ROW. Pending in lieu of Lee to discuss with PO as one is larger.
5. Need to decide if we want remaining stump in town hall yard removed. Estimated cost of \$250. Motion by Keith 2nd by Lee to go ahead with Countryside Tree. Carried.
6. Beaver Dam Trail project? Pending.

Keith A.-status on Town grounds and fall mowing.

A. Well has been drilled. Next week to put in pressure tank. Will contact for Harold D. to be available for electrical work. Ray to fill in two bathroom floor holes in basement. Protected posts to be installed around well.

B. Expansion of cold storage garage-on track for 10/23/17 start.

C. Mowing

1. Fall mowing completed.
2. Massey Ferguson status-mower needs repair

Tammy Z.-status reports on;

A. Signage. Gopher 1 has been called for installation of signs ordered

B. Culverts- markers are in.

-Ronola R. -update on Annual Budget status. Also, status on tracing Town Aid monies relative to expenditures.

New Business:

-Jeff M. to post and publish Nov. 9, 2017 380th ROW Vacation Hearing at 7:00 P.M. wk. of 10/16/17.

-Ronola R. status on receipt of \$3000 Escrow monies. Completed.

-Lee M. review of 380th St. ROW Vacation Hearing process. See handout. Lee to check with our Attorney if everything is in order.

Other Business:

-DLT has requested contracting SLT to do additional mowing as we did last year. Clerk to find out what we charged them per hour (\$110). Verify. Let Ray H. know as he will do the work.

-specificity from Lee M. and Keith A. on information they need on the Interim Financial Reports issued monthly. Ronola to coordinate a conference call with Lucinda from MAT for assistance.

Approval of Claims and Payroll: Motion to approve by Lee M. 2nd by Keith A.. Carried.

Next Meeting: Nov. 09, 2017 at 7:00 P.M. meeting to convene at 32253 380th St. at 6:30 P.M. to view ROW VACATION Site and to reconvene at 7:00 P.M. at the town hall.

Adjourn: Motion by Tammy Z., 2nd by Keith A. Carried.