

## MINUTES SLT MONTHLY MEETING

JULY 09, 2018

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 7:00 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Jeff M., Ronola R. Keith A. and Lee M. and Tammy Z.

Absent Board Members:

Guests: none

**Minutes:** Minutes given by Lee M. Motion to approve minutes by Keith A., 2nd by Tammy Z.

**Financial Report:** given by Ronola R. Motion to approve by Lee M., 2nd by Tammy Z. Carried

Reserve (money market)- \$125,100.14

Operational(checking)- \$104,098.83

Total Cash Assets-\$229,198.83

### **Motor Grader Lease Report:**

1153.2/473.1 Reserve. Next report due August 13, 2018. Advised by CAT that our road grader will be back this week after repairs.

**APPROVAL OF CLAIMS & PAYROLL:** Motion to approve by Keith A., 2nd by Tammy Z. Carried.

### **Suspense Dates:**

-07/11/2018. New DS200 Ballot counting machine training in Fergus Falls. Jeff M. and Kathy T. to attend.

-07/19/2018 & 07/23 Election Judge Training. Schedules and places have been disseminated.

-07/20/2018. Last day to appoint Election Judges for State Primary.

-07/31/2018. Deadline for mailing 2nd qtr. Reports to Federal and State relative to payroll taxes and UIM.

-08/14/2018. State Primary Elections. 10:00 a.m. to 8:00 p.m.

**Old Business:**

(1) 2017 Final Schedule 1 Financial Reports update provided by Ronola R. and Jeff M.. Board reviewed Jan-Jun 2018 Schedule 1's to determine the amount of adjustment needed to reconcile Clerk & Treasurer reports. Upon further discussion board instructed Treasurer to schedule a meeting with MAT CTAS Trainer, Lucinda Messman, during which the Clerk & Treasurer will receive instruction on how to properly make the reconciliation adjustment.

A related discussion followed regarding the posting of CTAS reports on the Township website. Treasurer Ronola R. questioned why this was being done as there is no legal requirement to do so and given the uniqueness of the CTAS system it is unlikely that anyone without CTAS training/knowledge would be able to decipher it – thereby the potential for creating more questions than answers for the casual viewer. Also, it was noted that MAT had advised the same. It should be noted that all financials including CTAS are available to the public upon request.

Accordingly, a motion by Lee M., 2nd by Tammy Z. was presented to discontinue the practice of posting Treasurer Reports to the website, with the condition that monthly bank balances continue to be listed in the minutes of all regular monthly board meetings, and that these minutes continue to be posted on the township website. The motion was approved.

(2) Status of Fleet Farm charge account application. Jeff M. found out Fleet Farm no longer accepts commercial account applications. Subject closed.

(3) status from Lee M. on following maintenance projects:

- Beaver Dam Point ditch/culvert project. Contacted Dan Egge. Will advise when completed. Affected land owners advised of situation.

- barbwire issue relative to sign at Vic's Beach Rd. & Hwy. 35. Pending. Keith A. to follow up with concerned land owner.

- Phase 2 Gravel Plan and Tree Trimming plan. Pending – Lee M.
- Starland Shore Dr. reclaiming project. Pending (2019) – Lee M.
- Removal of approach on 380th St. East. Pending. Lee M. to talk with Mike/Terry.
- Installation of snow fence along lake at East end of 380th St. East. Lee M. has talked to EOTC and has been advised not to proceed.
- Beverly Hills Dr. request for town maintenance. Hand out given. Review. Pending. Haven't heard back from concerned property owner.
- Lee M. reports Dust Control treatments have been completed and a decision on payment discrepancies needs Board approval. An under-payment of \$39.60 was received from Ken Johnson. A motion to refund Gary Miller \$125.40 & Bob Hegg \$72.60 for their over-payments was presented by Keith A., 2nd by Tammy Z. Motion carried.

(8) status from Keith A. on following:

- installation of well head barrier posts completed; the posts at corners of Overhead door on back garage is pending.
- ground work within back garage. Pending.
- concrete project adjacent to back garage. Pending. Need more quotes. Keith to follow up on alternative idea of digging out area and filling with crushed rock/Class 5 as a base to provide a more solid surface.
- overhead cold storage shed door opener track issue (winter snow) leakage. Keith is following up with contractor. .
- summer ditch mowing plan. In process.
- Keith to talk to Ray H. on handling of townhall maintenance(mowing).

(9) Status from Tammy Z. on following: (Lee M. submission)

- culvert marking project in process.

-Signage installation for two "BUMP" signs on 300th Ave. S. and one "DEAD END" sign on Bambi Dr. just North of intersection with 380th St. Work in progress.

-Noxious Weed status. Work in progress.

### **New Business:**

-August Primary Election status. Training dates have been set for judges and updated Clerk training.

-Casino update via SLT Bulleting #22. Lee M. reported the June 12 White Earth Elections results have been finalized and 2 of 3 incumbents were defeated resulting in a Tribal Council that is apparently now 4 to 1 opposed to the new STAR LAKE CASINO proposal. What the exact impact this will have is yet to be seen.

-Lee M. reported the OTC Historical Society sponsored dance at SLT Townhall on 06/09 was a great success with over 62 participants and many positive comments.

-Lee M. reported on status of OTC Ditch 23. Currently inoperable, OTC has completed redetermination of benefits and is levying funds at an annual rate of \$20,000, with a current balance of \$42,000+. Should SLT/SLPOA pursue a repair?? Lee to follow with OTC/SLPOA.

### **Other Business:**

-Lee M. pursuing a backup Snow Plow driver. May place an AD.

-Keith A. and Lee M. to follow on OTC used Hwy. Equipment Bids; RE – possible replacement for the 1986 Massey Ferguson.

**Next Meeting: MONDAY AUGUST 13, 2018 at 7:00 P.M.** (This change due to State Primary Election occurring on Tuesday August 14<sup>th</sup>.)

**Adjourn:** Motion by Tammy Z., 2nd by Keith A. 8:50 P.M.

