

MINUTES SLT MONTHLY MEETING

OCTOBER 09, 2018

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 7:00 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Jeff M., Ronola R. Keith A. Lee M. and Tammy Z..

Absent Board Members: none

Guests: Paul Hawkinson & Claire Gillespie

Minutes: Minutes for 09/11/2018. Motion to approve as submitted by Keith A., 2nd Tammy Z. Motion Carried.

Financial Report: given by Ronola R. Motion to approve by Keith A., 2nd by Tammy Z. Carried

Reserve (money market)- \$125,178.13

Operational(checking)- \$57,532.27

Total Cash Assets-\$182,710.40

-A motion to approve transfer of \$17,000 from Reserve acct. to Operational (checking) to cover purchase of John Deere 6400 by Lee M., 2nd by Keith A. Motion carried. *Treasurer was further instructed to adjust minutes footnote adjacent to RESERVE to now indicate "(Equip Reserve=\$43K)".*

-Further, a discussion on following took place;

-Treasurer/Clerk to reconcile CTAS Financial reports after every monthly meeting.

-Treasurer/Clerk were instructed to provide copies to Supervisors prior to next meeting, of appropriate CTAS report(s) to allow them to determine which "Object Code" entries they want to have BUDGET #'s inputted. This to allow Clerk/Treasurer to complete prior to end of year.

-Meeting "Minutes" are to be completed by *Wednesday of the following week*.

-The Agenda for next meeting to be completed *by Wednesday* of the week prior. Supervisors submit to Clerk by Tuesday prior to meeting.

Motor Grader Lease Report:

-1262 hrs. thru 9/30/18. 531 Reserve

APPROVAL OF CLAIMS & PAYROLL: Motion to approve by Keith A., 2nd by Tammy Z. Carried.

Suspense Dates:

-09/30/2018. Last day to certify town property tax levy to county Auditor.

-10/12/2018. Last day to appoint Election judges for Nov. Election.

-10/31/2018. Deadline for mailing 3th Qtr. Federal and State Payroll Reporting forms.

-11/02/2018. P/U of Election supplies for 11/06/2018 General Elecion.

-11/06/2018. ELECTION DAY. Polls open at 7:00 A.M. to 8:00 P.M.

Old Business:

(1) Status from Lee M. on following maintenance projects:

-Starland Shore Dr. *road widening/reclaiming* project. Pending (2019). Lee M. to initiate discussion with residents.

-Removal of approach on 380th St. East. In progress. Mike did cut. Needs clean-up with front-end loader. Lee to handle.

-status from Lee M. on backup Snowplow driver. *A suggestion was made to check with OTC for possible names of retired plow drivers.* Pending.

-Ditch 23 update/E-bulletin. Supervisors to further review for discussion at 11/13/18 meeting.

-Motor grader lease discussion on plan forward. Lease expires *03/15/2020*. Do we buy current grader, lease another, or contract with neighboring

township. *Lee provided CAT brochure to Supervisors for their review - further review needed.*

-280th Ave. So. Maplewood Twp. has taken no action on removing illegal fence and road continues to degrade. Lee M. and *Craig Ripley* from Maplewood Twp. *are in continuous discussions on matter. Lee M. to advise SLT P.O. Johnson on current situation.*

-380th St. West ROW issue. Rocks were removed.

-Phase 2 graveling and tree trimming completed.

-Another possible right-of-way violation *in vicinity of 380th & Bambi Dr.* was discussed. Tammy Z. to talk with owner.

(3) status from Keith A. on following:

-installation of *protective steel posts* at corners of Overhead door on back garage pending. Keith to contact Vance H. for *welding*.

-concrete project adjacent to back garage.

-Completed. Seal coating is done for *west two bins and is ready for first season usage. It was noted that contractor recommends re-sealing this concrete every 3 years.*

-drainage swale. Need to verify direction of flow. *Guest Paul Hawkinson (218-495-3130) offered to run elevation check to determine best plan of action.* Pending.

-seeding of disturbed areas. Postponed to spring.

-addtl. gravel for townhall completed.

-overhead door opener track issue completed.

-fall ditch mowing. In progress.

-Townhall foyer light replacement. Pending.

-disposition on Massey tractor sale. Pending.

-Keith to have *Terry J. install post to mark the stump prior to freeze-up – this to avoid hitting with snowplow.*

(4) Status from Tammy Z. on following:

-culvert marking project. Completed.

-Signage installation for two "BUMP" signs on 300th Ave. S. and one "DEAD END" sign on Bambi Dr. just North of intersection with 380th St. is completed.

-Noxious Weed status. *No action taken this season. TZ to follow in 2019.*

--we need tarp for salt/sand mixture. Bruce Z. working on this. *TZ Will advise.*

New Business:

-Scott Bowman on 300th. requesting School Xing signs. Tammy Z. to handle.

Other Business:

-a brief discussion was had regarding the need for everyone to check their email/texts regularly.

-Lee M. & Jeff M. will attend the EOT Assoc of Twp meeting on 10/23/18.

-a brief discussion on whether to allow a private trapper to trap beavers in the township. It was agreed that as long as it done legally during season that SLT has no authority to restrict it, and will pay the posted bounty of \$40 per verified beaver. It was reiterated however, that Mike Nelson will remain as the official trapper for SLT.

-Keith A. suggested that a motion be drafted appointing a "Road Supervisor" position which would detail authority level and spending limit. Lee M. agreed to research for next meeting.

Next Meeting: MONDAY NOVEMBER 13, 2018 at 6:30 P.M

NOVEMBER 06, 2018 ELECTION DAY.

Adjourn: Motion by Keith A., 2nd by Tammy Z. Carried. 8:15 P.M.