

MINUTES SLT MONTHLY MEETING

MARCH 19, 2019

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 6:30 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Jeff M., Ronola R., Lee M., Keith A., & Tammy Z.

Absent Board Members: none

Guests: none

Minutes: Minutes for 02/12/2019. Motion to approve as submitted by Keith A., 2nd by Tammy Z. Motion Carried.

Financial Report: given by Ronola R.. It was reported that both Clerk & Treasurer copies of CTAS report were inaccurate. Discussion followed indicating that UCB bank statements were accurate and that all monies are accounted for, however there is a system/technical error that needs to be resolved. Thus, a motion to table approval of the March 2019 CTAS Financial Reports was submitted by Keith A. & 2nd by Tammy Z. – Motion Carried. The following reflects the actual cash balances as of 2/28/2019.

Checking- \$109,659.26
Savings- \$108,339.83 (Equipment Reserve-\$43K)
Total Cash Assets- \$217,998.99

Motor Grader Lease Quarterly Report:

-1420/581.6 Reserve. Next quarterly report due 06/11/19.

APPROVAL OF CLAIMS & PAYROLL: Motion to approve by Lee M., 2nd by Keith A. Carried.

Suspense Dates:

- STATE AUDITORS REPORT due 03/31/2019. Completed and Reconciled. Submitted by Jeff M.
- 03/19/2019. Monthly meeting and Annual Reorganization Meeting.
- 03/29/2019. MAT SHORT COURSE MEETINGS. Alexandria @ Arrowhead.
- 04/30/2019. Deadline for all Federal and State Qtrly. Reports due.
- 05/01/2019. Deadline for MAT State membership dues.

Old Business:

(1) Status from Lee M. on following:

-Starland Shore Dr. *road widening/reclaiming* project. Pending (2019). Lee M. to initiate discussion with residents. Pending.

-Removal of approach on 380th St. East. In progress. Needs clean-up with front-end loader. Spring.

-Lee M. to work with Terry to install covering for treated sand storage area.

-Motor grader lease expires *03/15/2020*. Lee M. reported:

-Current lease payments were set up in arrears, i.e., last approx.. \$19K payment will be due on 03/15/20. If opening new lease, could mean making two annual payments at same time.

-Need to evaluate upgrade of snowplow equipment to include directional front plow.

-Need to begin discussion with Ziegler by mid-late summer..

(2) status from Keith A. on following:

-installation of protective steel posts at corners of Overhead door on back garage pending. Keith to contact Vance H. Pending for spring.

-disposition on Massey tractor sale. In process. Ads run in Perham Focus & PR papers and our Website. One showing with another scheduled. Sealed bids due by 4/09/19. If no bids submitted must consider Public Auction?? If bids are submitted, Jeff M. to bring to April meeting for Keith A. to open and evaluate.

-Downy Dr. ROW issues. Pending.

-BDR dust control discussion. Lee and Keith to evaluate expansion of dust control program and submit a recommendation. Pending. Cost per foot @ \$.68.

-Townhall maintenance Spring issues:

-call to have biffy serviced.

-follow-up with Paul Hawkinson on elevation check for rear shed drainage.

-lawn care for season.

-coordinate with Park Region for in-ground fuel tank water check

(3) Status from Tammy Z. on following

-signage repair and mailbox claims for snowplow damages. Tammy to inspect and confirm damages and develop plan to correct.

-culvert inspection and maintenance plan for season.

(4) Status from Jeff Michaelson on the following:

-conduct of Records Review for SLT road certification information. Lee/Kathy/Jeff have reviewed majority of records(90%). Work still in progress. April completion scheduled. Next step would be to visit OTC Recorders office and review their records for comparison.

-SLT Annual Meeting minutes. A DRAFT has been submitted by Lee M. to Brenda for our website posting.

New Business:

-**Snow Plow status.** Recent costly repair of fuel shut off valve, sander motor, radiator hose, new wheels and tires etc. exemplify need to develop a plan for an upgrade of the snowplow. Also, recent breakdown on 2/27/19 on HWY. 108/recovery/repair/insurance claim/Beyers Towing.

-2019 Dust Control Program. FPP rate has increased from \$.66 to \$.68 per foot. Down payment of \$3651 is due next month. Lee M. suggesting SLT cover the differences on those checks already received. Agreed.

-Disposition of contaminated fuel from Polar Vortex event. Lee M. suggesting we sell @ \$2.00/gal. Terry J. has agreed to buy from township.

-OTC Levy information. Lee M. shared OTC Auditor Levy worksheets for 2019.

-Lee M. suggesting an in-depth review of 2018 CTAS RECEIPTS & DISBURSEMENTS REGISTER at June meeting. This is for enhanced Supervisors understanding.

-Donations/Contracts List. Motion to approve a \$100 donation to the following was submitted by Tammy Z., 2nd Keith A. Motion Carried.

OTC Historical Society – Fergus Falls	History Arts & Cultural Assoc. - Perham
EOTC Agricultural Society - Perham	Pelican Rapids Library
Perham Center for the Arts	North Country Food Bank
Prospect House Civil War Museum Battle Lake	Camp Joy, Star Lake

Other Business:

-ANNUAL REORGANIZATION MTG for 2019 was completed. See Addendum.

Next Meeting: TUESDAY APRIL 09, 2019 at 6:30 P.M.

Adjourn: Motion by Tammy Z., 2nd Keith A. 9:05