

SLT MONTHLY MEETING MINUTES

Date JANUARY 10TH, 2023

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021

CALL TO ORDER: Meeting was called to order at 6:30 PM

PLEDGE OF ALLEGIANCE

PRESENT: Emily Riley, Ronola Richards Tammy Ziegler, Dale Lewis, Paulette Johnson

GUESTS: Paul Hawkinson, asking for update on 280th. Provided name of a contractor, (Tim Crompton), we may want to contact for a bid on fixing the road issues on 280th. Charles (Brad) Johnson came to observe meeting.

READING /APPROVAL OF MINUTES: Motion to approve reading of minutes made by Emily R. and seconded by Tammy Z.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Motion to approve financial reports made by Tammy Z. seconded by Emily R.

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Motion to approve claims and payroll made by Emily R. Tammy Z. seconded.

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR: Next report for 4th quarter, 2022, due at January 2023 meeting. Dale has the "road" laptop that previously was Jeff M's.

SUSPENSE DATES January 3rd – 17th, 2023. Candidate filing period for supervisor position at March election

4th quarter MN Withholding and IRS filing due by January 31st.

PERA Exclusion report for the year due by Feb. 28th.

W-2 forms due to all employees and the MN Dept of Revenue by January 31st.

1099 forms due by January 31st.

MATIT Workers Comp report due by February 15th.

OLD BUSINESS:

Bank Loan on grader: Loan info was presented to the board at the December meeting. Options for paying down or paying the loan off will be discussed further during the levy discussion at February meeting.

Edge supplied gravel to 280th in 2022 for a total cost of \$2000.83. Per the line agreement, Maplewood is responsible for half of this invoice. SLT will send them a bill for their share.

Ronola R .and Emily R. to research how to use the Cloud for uploading monthly meeting files for sharing amongst the board. Unable to share the file. Working on the issue

Received notice from MN UI, Mike Sundblad has filed for unemployment as of November 7th. He has filed in previous years also. Amount available for him to collect is roughly \$3000.

Dale L. obtained updated bus routes and times and USPS delivery times to coordinate snowplowing. Our snowplow schedule is good.

NEW BUSINESS:

New Federal mileage rates increased from .625 to .655 cents as of January 1st. Mileage rate will not be increased at this time. Voted to approve to keep rate at current .625 by Emily R and Dale L. Nay, by Tammy Z.

Jeff Michaelson submitted resignation to board, effective January 1st, 2023. Dale to assume most of his responsibilities. Website will need to be updated to remove Jeff's info. Jeff needs to be removed from the bank account. Motion made by Dale L. and seconded by Emily R. to remove Jeff Michaelson as a signer on the checking account and on the safe deposit box with United Community Bank.

Levy Discussion. Each supervisor to review info provided previously and present suggestions at February meeting.

Request made by Dale L. to have all reports from the treasurer out to all supervisors by the Sunday prior to the monthly meeting. To give Treasurer time to prepare reports, timesheets are due by 5:00 PM on the 1st of every month and bills received after the Friday preceding the monthly meeting will not be paid until the following month.

Clerk Updates:

Voting flyer was sent out to all residents of Star Lake Township.

OTHER BUSINESS:

Buddy Lane Drainage Project. Egge Construction has it on their schedule. When? Still on Egge Construction schedule. Tammy will call them again. On hold till spring.

OTC will assist with dust control. half the total costs. Invoice will be sent to OTC Ronola to send bill.

Culvert on 280th, not marked. Tammy will follow up on this in the spring.

Clerk Business: Culvert Inventory Spreadsheets: Waiting on updated spreadsheet from Tammy.

NEXT MEETING: February 14th, 2023

ADJOURN Motion to adjourn meeting made by Emily R. Seconded by Dale L. Meeting was adjourned at 8:45 PM.