

# SLT MONTHLY MEETING MINUTES

## DECEMBER 12TH, 2023

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021.

**CALL TO ORDER** Meeting was called to order at 6:00 PM

### **PLEDGE OF ALLEGIANCE**

**PRESENT:** Dale Lewis, Emily Riley, Tammy Zeigler, Ronola Richards, Paulette Johnson

**GUESTS/SPEAKER:** Dan Hanson, Kathy Harthun

**READING /APPROVAL OF MINUTES** Motion to approve the reading of the minutes was made by Tammy Z. Seconded by Dale L.

**READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER** Bank balance as of November 30<sup>th</sup>, 2023, was \$200,060.20. Motion to approve financials was made by Dale L. Seconded by Tammy Z.

**READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER:** Motion made to approve the claims and payroll made by Tammy Z. Seconded by Dale L.

### **MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:**

Oct – Dec (4<sup>th</sup> quarter) will be due 2/13/24.

### **SUSPENSE DATES:**

MATIT Work Comp Policy premium **renewal deadline** is January 1<sup>st</sup>.

Jan. 2<sup>nd</sup>: First day for candidates for town offices to file affidavits of candidacy with town clerk (there is a \$2 filing fee).

Jan. 16<sup>th</sup>: Last day for candidate filing for March election. The clerk's office will be open from 1 PM to 5 PM.

Jan. 18<sup>th</sup>: Last day for a candidate to withdraw from a town election.

Jan. 19<sup>th</sup>: State preparing township election ballots. (Perham Printing prints our ballots).

### **OLD BUSINESS:**

- Simple Website has completed two mockup webpages for us. Emily, Ronola, and Paulette chose one and Simple will continue to build it.
- Items tabled until January: Building/Construction permits, Mailbox policy.
- Newsletter: Paulette submitted the first rough draft of the newsletter to the board. Get to board before January meeting for final review so it can get published and mailed by Feb.
- Dale L: Is the ditch mowing and tree trimming policy completed? To be tabled until March
- Discussion on replacing the road foreman position will continue. No known candidates currently.
- Stop sign at the bottom of Beaver Dam Trail has been installed.
- Further discussion needed on Communication with SLT residents. Email from MAT attorney, Graham Berg-Moberg, was sent to board members for their review prior to monthly meeting.
- Continuing discussion on the purchase of a used truck with plow? Dale and Emily looking into a used truck. More research is needed. May revisit getting a snowblower for one of the tractors.
- Beaver Dam Trail: info received from Lee Mindemann from 2021 on suggested improvements to the road and costs. On-going discussion on making improvements to this road. Tabled until spring.
- **NEW BUSINESS:**
- Tim Johnson has donated \$500. Resolution to accept his donation was presented to the board for their vote. Resolution approved. Check accepted.
- List of 2024 monthly meeting dates was presented to supervisors for their review. Draft was posted. The meeting schedule will be approved at the annual reorg meeting and an approved posting will be done at that time.
- Dora Township line agreement. Paulette to do more research on the road in question and Exhibit A that Dora is referring to in their suggested line road agreement.

- Electrical wiring in CAT garage Couple of the outlets are not working but are not needed at this time, so, no further action will be taken.
- Workers Compensation Coverage information has been delayed at the printers. Will be coming soon, along with yearly bill. Because of the delay, payment is due by Feb. 15<sup>th</sup> rather than January 1<sup>st</sup>.
- Election judge training/compensation/lunch – Training info needs to be sent to judges sooner than January to give judges time to schedule training which starts in February. Tammy made a motion to increase hourly pay for judges to \$20 per hour. Emily seconded and Dale also approved. Gave Paulette the option to supply water and snacks for judges on election day. Paulette to contact all judges and schedule training.

***OTHER BUSINESS:***

- Need to send certified letter to owners of property at 28803 380<sup>th</sup> St, trash, and poles in ROW. Emily will handle.
- Emily to contact bus companies regarding bus routes for winter plowing: times, route, etc.
- Gift cards for maintenance crew for Xmas? The board unanimously approved \$50 per employee. Emily and Paulette to check with banks on fees for Visa card and if there are any limitations on the cards. Emily to purchase and send to employees.

***NEXT MEETING:*** January 9<sup>th</sup>, 2024, at 6:00 PM

***ADJOURN:*** Motion to adjourn meeting made by Tammy Z. Seconded by Dale L. Meeting adjourned at 7:33 PM.