

SLT MONTHLY MEETING MINUTES

JANUARY 9th, 2024

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021.

CALL TO ORDER Meeting was called to order at 6:00 PM

PLEDGE OF ALLEGIANCE

PRESENT: Dale Lewis, Emily Riley, Tammy Ziegler, Ronola Richards, Paulette Johnson

GUESTS/SPEAKER:

READING /APPROVAL OF MINUTES Dale motioned to approve the reading of the minutes. Tammy seconded.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER Bank balance as of December 31st, 2023, was \$189,232.97. Financials approved by Tammy. Seconded by Dale

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Claims and payroll approved by Tammy, seconded by Dale.

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:

Oct – Dec (4th quarter) will be due 2/13/24.

SUSPENSE DATES:

Jan. 16th: Last day for candidate filing for March election. The clerk's office will be open from 1 PM to 5 PM.

Jan. 18th: Last day for a candidate to withdraw from a town election.

Jan. 19th: State preparing township election ballots. (Perham Printing prints our ballots).

OLD BUSINESS:

- Simple is working on the website.
- Construction permits: information to be gathered and the topic will be tabled at this time until summer. Mailbox policy will not be changed at this time.
- Newsletter: Paulette submitted the final draft of the newsletter to the board for approval. All board members approved. Good to go to the publisher after January 16th.

- Dale L: Ditch mowing and tree trimming policy to be tabled until March.
- Discussion on replacing the road foreman position will continue. No known candidates currently.
- Further discussion needed on Communication with SLT residents. Email from MAT attorney, Graham Berg-Moberg, was sent to board members for their review prior to December monthly meeting. Tabled until further notice.
- Dora Township line agreement. Paulette emailed Dora clerk for additional info on Exhibit A. Have not had a response. Waiting for that info before contacting the Land Resource Office.
- Bus Routes. Have been given to Dale to share with road maintenance employees.
- **NEW BUSINESS:**
- Road Conditions Unable to grade roads due to equipment already set up for winter plowing even though weather conditions would have been good for grading.
- Levy: Board to consider amount of any increase to be presented at annual Meeting. Comparisons of expenses for 2022 and 2023 presented to board for their review.
- Clerk topics:
 - Gravel Road Maintenance workshop info—info given to supervisors
 - Weed Inspection Report—completed and will be mailed to East Otter Tail SWCD County Ag inspector prior to January 31st deadline.
 - Unemployment Request received from state for Mike Sundblad. No objections to filing.
 - Indebtedness Report – annual report was completed by clerk. Only debt is for the grader. The loan amount balance as of December 31st is \$122,264.99. Report will be mailed prior to January 31st, deadline.

OTHER BUSINESS: Paulette to take her laptop to Rob to correct some issues and take other old laptops that are not in use to him also to have him wipe information.

NEXT MEETING: February 13th, 6:00 PM

ADJOURN: Emily made motion to adjourn at 7:36 PM Dale seconded.

February 13th, 2024

Supervisor

February 13th, 2024

Supervisor

February 13th, 2024

Supervisor

February 13th, 2024

Clerk