

SLT MONTHLY MEETING MINUTES

AUGUST 13th, 2025

CALL TO ORDER Meeting was called to order at 6:00 PM

PRESENT: Dale Lewis, Dan Hanson, Tammy Ziegler, Ronola Richards, Paulette Johnson

GUESTS: Lee Mindemann: SSD additions to property owner list.

READING OF MONTHLY MINUTES: Motion to approve the reading of the minutes made by Dale Lewis. Seconded by Dan Hanson

READING AND APPROVAL OF FINANCIALS: The bank statement balance as of the end of July was \$212,322.11. Motion to approve financials made by Dale Lewis. Seconded by Tammy Ziegler.

READING/APPROVAL OF CLAIMS AND PAYROLL BY TREASURER: A motion to approve claims and payroll was made by Dale Lewis. Seconded by Tammy Ziegler.

MOTORIZED AND EQUIPEMENT MAINTENANCE REPORT: Next report due November 2025

SUSPENSE DATES:

- August 21st: District MAT /Meetings. 5:30 PM Cormorant Community Center, Pelican Rapids MN Tammy and Dale to attend
- EMS Meeting, Perham, MN. Monday, August 18th, 2025. Dale plans to attend.

OLD BUSINESS:

- Star Lake Bridge Plaque Update (Dan). Contact at OTC is no longer there. Dan to follow up again with the new person next week.
- Ditch 55: Still waiting on DNR
- Dust Control Status: 360th St. There was no rain in order to grade, then it rained too much. Will wait now until next year.
- Resolution for alterations to the right of way including approaches/culvert placement and material. A resolution will be presented at September meeting.
- County Cannabis Ordinance: Resolution was signed. OTC has been given the authority to oversee the implementation and regulation of the adult-use cannabis market for Star Lake Township.
- Return check fee? A \$50 fee will be applied to any return checks. The fee amount will be added to the dust control application.

NEW BUSINESS:

- Camera for TEAM meetings: Camera is missing. Will look for a replacement
 - Laptops/Windows 11/.org to .gov/licenses. Extra license for old road foreman laptop. Need to get access to laptop to delete that license. Paulette to work on. GOVCONNECTION states we have 4 licenses. Should be 5. IT person, Rob, is looking in this. License needs to be resolved before we can continue converting from .org to .gov. Paulette will also look into getting new laptops.
 - Treasurer monthly reports: Timesheets must be submitted by 5:00 on the 1st of each month and submitted by email. Dan asked for help on how to submit the timesheets electronically. Paulette will work with Dan and Tammy.
 - SSD annual verification: Paulette and Tammy to schedule at date after Labor Day
 - EMS payment. Ronola to follow up with Perham EMS on amount owed before sending payment.
- **OTHER BUSINESS:**
 - Check with Amazon on pricing on office supplies. Paulette to look into.
 - Doug working on beaver issue on 300th.
 - SLT is dumping brush on Hartun property. Dale motioned to send a \$100 gift card to Judy Harthun for allowing us to dump.

NEXT MEETING: Annual Meeting Reconvened Thursday, August 14th. 6:00 PM

Monthly Meeting, Wednesday, September 10th, 6:00 PM

ADJOURN: Motion to adjourn made by Tammy Ziegler. Seconded by Dan Hanson.

Meeting adjourned at 7:30 PM.