

SLT MONTHLY AND YEARLY REORG MEETING

MINUTES

March 11th, 2026

CALL TO ORDER Meeting called to order at 6:00 PM

PLEDGE OF ALLEGIANCE

PRESENT: Dale Lewis, Tammy Ziegler, Ronola Richards, Paulette Johnson (Dan Hanson not present: on vacation)

GUESTS/SPEAKER: Mary Stone: Asked about clerk and treasurer positions/appointed vs elected
Jolene Kerr: has heard rumors about the casino coming back in. Asking if board has any info/
board has heard nothing.

READING /APPROVAL OF MINUTES: Motion made by Dale Lewis. Seconded by Tammy Ziegler.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Bank balance as of 2/28/26, \$190,083.61 Motion to approve financial reports made by Tammy Ziegler. Seconded by Dale Lewis.

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Motion made by Tammy Ziegler to approve the claims and payroll. Dale Lewis, seconded.

MOTORIZED EQUIPMENT QRTLTY REPORT BY MAINTENANCE SUPERVISOR: 1st quarter report is due May.

SUSPENSE DATES:

March 16th – April 3rd. Spring Short Courses Various locations

March 31st: Deadline for filing township annual financial report with state auditor

OLD BUSINESS:

- Transfer funds to CD account? Table until April meeting
- New laptops: Paulette still researching prices Contact clerk at Dead Lake

NEW BUSINESS: Check for temporary help with snow plowing.

What items at the annual meeting do the residents need to vote yea or nay on: example charity donations, election hours, next annual meeting date. Etc.

BOARD OF CANVASS: Election results were verified and approved.

REORGANIZATION:

1. Swearing in of newly elected officer. Will happen within time frame.
2. Transfer of town records. No records to transfer
3. Select Town Chair and Vice Chair. Tammy Ziegler made a motion to table. Dale Lewis seconded
4. Schedule for monthly regular meetings. Check into eliminating Dec meeting. Check into how to pay bills that month if not holding a regular meeting. Paulette to handle
5. Holidays: Veteran's Day. Move November meeting to Tuesday.
6. Official Newspaper for the township. Pelican Rapids Press
7. Salary and mileage compensation for board members and staff. Dale Lewis motioned to table increase in mileage rate until April meeting. Tammy Zielger seconded.
8. Job responsibilities for each supervisor. Tabled until April meeting. Dale Lewis motioned to approve. Tammy Ziegler seconded.
9. Where will legal notices be posted. Same. At the hall both on the inside and outside bulletin boards.
10. Designated Bank. United Community Bank, Dent
11. Conflict of interest. None at this time
12. Existing board policies Nothing new at this time
13. Adopting an Admin Policy regarding conducting meetings, citizen participation, etc. No changes
14. Review towns AWAIR plan. (are safety equipment and procedures being used/are any new equipment or procedures needed?) Check for current insurance cards. Hazmat #'s are at the pumps
15. Inventory training and reference materials. (Location of town law book and election materials) Any pertinent materials are filed in the cabinet or in a binder on the desk.
16. Town Ordinance book and Resolution Book: In binders and files at the hall
17. Town Financial Report: Posted on the bulletin board and in the files
18. Upcoming Training Opportunities. March Spring Short Courses (3/16 – 4/3) Tammy Ziegler, Ronola Richards and Paulette Johnson to attend. Will check with Dan Hanson.
19. List of officers. MAT to be notified of board positions/names/phones etc. Paulette will handle.
20. Resolution designating the annual polling place. Polling place to remain the same.
21. Budget Proposal approved at annual meeting. Approved to leave the levy the same as previous year.
22. List of charities for board approval and amounts to donate. Tabled until April meeting. Tammy Ziegler motioned. Dale Lewis seconded.
23. Review Insurance Policies There have been no equipment additions or deletions. Insurance is correct.

OTHER BUSINESS: None

NEXT MEETING: April 8th, 2025, at 6:00 PM

ADJOURN: Motion made by Tammy Ziegler to adjourn Seconded by Dale Lewis. Meeting adjourned at 7:10 PM.