

SLT MONTHLY MEETING MINUTES

APRIL 8th, 2026

CALL TO ORDER Meeting called to order at 6:00 PM

PLEDGE OF ALLEGIANCE

PRESENT: Dale Lewis, Dan Hanson, Tammy Ziegler, Ronola Richards, Paulette Johnson

GUESTS/SPEAKER: Lee Mindemann: 380th road maintenance, MLTA Bulletin: (Minnesota Local Technical Assistance Program. Provides info on road restrictions and gravel. Good bulletin to subscribe too.

Wade Felton and Tyler Tracy: Camp Joy signage Requesting that they get permission from the township to re-install their signs. The township will not be involved with this issue. They will need to address the issue with the current property owner.

Bonnie/Andrew Graham: Moving a existing house onto their property rather than building. OTC gave them the go ahead. Estimate date of move would be sometime this summer. Dan Hanson made the motion to approve. Tammy Ziegler seconded. Board unanimously approved to allow the Graham's to move the house once road restrictions are off and the road is in good condition.

READING / OF MINUTES: Tammy Ziegler made the motion to approve the minutes. Dan Hanson seconded.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Bank balance as of March 31st. 2026: \$183,825.92. Motion made by Tammy Ziegler to approve the financials. Seconded by Dale Lewis. \$44,242.21 grader loan balance as of April 1st.

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Terry worked 8 hours. Agreement previously made was to guarantee 40 hours a month. Terry was out due to a medical issue though and couldn't work. Since it wasn't addressed previously, he will be paid this time. Moving forward, if he is physically unable to work, he will need to request pay through paid leave, unemployment or other appropriate funds. Motion to approve made by Dale Lewis. Dan Hanson seconded. Board approved unanimously.

MOTORIZED EQUIPMENT QRTLTY REPORT BY MAINTENANCE SUPERVISOR: 1st quarter report is due May.

SUSPENSE DATES:

April 30th: Deadline for mailing Federal and State payroll reports for 1st quarter

First MN Paid Leave premiums due to DEED (based on wages paid from January 1st, 2026 – March 31st, 2026.)

OLD BUSINESS:

- Transfer funds to CD account? Dale Lewis made the motion to move \$25,000 to a CD account. Tammy Ziegler seconded. Board approved unanimously.
- New laptops: Paulette: Will check on Dell computers through MN Procurement. Also check with Brainerd Costco on tax exempt option.
- Gravel Bids: Tammy: Egge's is our best option. Dale Lewis motioned to continue to use Egge as our main gravel source. Dan Hanson seconded.

NEW BUSINESS: Gravel info from MN LTAP Exchange pamphlet presented to the board. Motion made by Tammy Ziegler to have Dale Lewis attend gravel seminar. Dan Hanson seconded.

Fire Contract: Approved and motion made to authorize pay by Dan Hanson. Tammy Ziegler seconded. Board approved unanimously.

Conflict of interest forms: Dan Hason and Dale Lewis signed OIF for road work (plowing/maintenance, etc).

Fergus Power Pump; 2026 rate is \$0.95 per ft. Charge based on 29,473 ft. Total due \$27,999.35 First half due now. \$13,999.68 Remaining balance due at time of delivery. \$13,999.67 **Fergus Power Pump driver will be asked to state footage on an SLT supplied spreadsheet, for each street/road that dust control is applied too. A supervisor will also need to ride with the driver to ensure we are being correctly charged. Motion made to pay 1st half made by Dale Lewis. Seconded by Dan Hanson. Board approved unanimously.

Federal I-9 forms need to be completed. Will have all employees that have not completed this form, do so as soon as possible.

EMS Work Session: who will attend and which date? Tammy Ziegler will attend for sure. Dan Hanson and Dale Lewis will look at schedule and let them know by April 10th.

Election Judges for 2026 (pending addition of 1-3 more judges):

Mary Pfeffer, Brenda Ebanks, Kathy Harthun, Kathy Torklidson, Lisa Wrabek, Yvette Lewis, DaVida Steuber, Emily Riley, Jolyn Krabbenhoft, Ronola Richards

Short Course Info: Share info covered at the seminar. Supervisors: Emergency Plan available. Treasurer/Clerk: Info on changing to a November election. Will send info to supervisors. Supervisors to provide individual information pertaining to the Emergency Plan to Paulette. She will compile and make info accessible to all board members.

Spring Road Report: time and date to perform: Tentative date for inspection, Saturday, May 2nd.

TABLED ITEMS FROM THE REORG MEETING ON MARCH 11th, 2026

1. Select Town Chair and Vice Chair. Motion made to appoint Dale Lewis as chairperson, and Dan Hanson as vice chair. Seconded by Dan Hanson.
2. Schedule for monthly regular meetings. December meeting cannot be eliminated. Two supervisors are needed to approve claims and payroll. That makes it quorum, so it has to be an open meeting. Suggestion would be to shorten the meeting to only necessary items such as approving claims and payroll if no resident has requested to be on the agenda. Dale Lewis motioned to approve. Dan Hanson seconded.
3. Salary and mileage compensation for board members and staff. Tammy Ziegler motioned for salary rates to stay the same. Mileage rate to increase to match Federal rate of \$.725 per mile. Dale Lewis motioned to approve. Tammy Zeigler seconded.
4. Job responsibilities for each supervisor. Tabled until next meeting
5. Has anyone checked that vehicle insurance cards are up to date? Need updated insurance cards for all.
6. List of charities for board approval and amounts to donate. Dale Lewiis motioned to give \$1000 to Camp Joy. Dan Hanson seconded. Board approved unanimously.

OTHER BUSINESS: Noxious Weed info: Paulette will send power point to Dan and Tammy for their review.

Order 1 new MAT book for the township.

Moving township elections to November. Supply info to board

Communication between board and clerk and treasurer. Work to improve communication outside of the meetings between the board and the clerk and treasurer.

NEXT MEETING: Wednesday, May 13th. 6:00 PM

ADJOURN: Motion to adjourn made by Dale Lewis. Seconded by Dan Hanson.

Meeting adjourned at 7:35 PM.