

# SLT MONTHLY MEETING MINUTES

Date September 13<sup>th</sup>, 2022

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021

**CALL TO ORDER** Meeting called to order at 6:30 PM 9/13/2022

## **PLEDGE OF ALLEGIANCE**

**PRESENT:** Emily Riley, Ronola Richards, Dale Lewis, Paulette Johnson, Tammy Zeigler

**GUESTS:** Pete Nelson, Tim Johnson, and Dick Fultz

**GUESTS/SPEAKER:** Pete Nelson: Beverly Hills Road maintenance Gave information to Mr. Nelson on what would have to be done to upgrade the road for the township to maintain.

Tim Johnson inquiring if SLT has received any update from Maplewood Township regarding their responsibility for maintaining 280<sup>th</sup> and Sky Hawk Dr.

Dick Fultz – permit needs to be filed with MNDOT for signs. Star Lake Association will submit the permit with MNDOT and MNDOT will put up the flashing speed signs for County 41 and Hwy 108.

**READING /APPROVAL OF MINUTES** Motion to approve reading of minutes made by Emily R. seconded by Dale L.

**READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER:** Motion to approve report made by Emily R, seconded by Tammy Z

**READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER:** Motion to approve made by Emily R, seconded by Tammy Z.

**MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:** Next report due October.

**SUSPENSE DATES:** Certification of the Payable 20232 Property Tax Levy is due to Wayne Stein, OTC Auditor by September 30<sup>th</sup>. Copy of the form has been provided to all SLT board members for verification.

MAT Annual Conference: St Cloud MN Oct. 14- 15<sup>th</sup>, 2022 Registration due by October 5<sup>th</sup>.

## **OLD BUSINESS:**

Noxious Weeds on Casino property needs to be addressed. Notice to the public was published in the PR Press July 28<sup>th</sup> and August 4<sup>th</sup>. Tammy is waiting for a reply from Mahnommen Casino. Nothing to update yet from Mahnommen.

Ron Smith, 38423 Bambi DR. ROW violation. Trailer parked in cul-de-sac. Mr. Smith was notified via certified US mail. Trailer still being parked there randomly. Sheriff will be called if it continues.

New trailer has been purchased from L & M. Emily to look into liability issues of pulling the trailer with a personal vehicle.

Road Checks: Road checks are to be done after any major weather event. Township roads will be split between the 3 supervisors. Emily to divide up areas.

Letters were mailed to Maplewood Township. No update from them as of yet on the status of maintaining Sky Hawk Drive and 280<sup>th</sup>.

**NEW BUSINESS:**

Workers Comp and Property Insurance- Proper coverage? Dale to follow up on coverage amounts.

Snowblower purchase? Total cost for having outside companies blow snow from several roads in the township for the winter of 2021/2022 was approximately \$9400. A new Farm King brand, 2 stage, 8 ft, rear mount snowblower for the John Deere from RDO would cost \$6000 - \$6500. (Blowing the snow on Beaver Dam Road after each significant snowfall, rather than plowing it, would help eliminate the parking issue Richard Fultz spoke of at the August meeting.) Paulette will get info from ROD on options for a front blower versus a rear blower. Cost of the blower and install costs, etc.

Officer Training: MAT will be hosting half day training sessions through the month of September all over the state. Local Board of Appeals and Equalization information as well as clerk and treasurer general and year end duties will be a couple of the topics covered. Locations and Registration will be coming soon.

Still waiting on Lori Stalker to provide a link to on-line CTAS training that had to be cancelled for Ronola and Paulette this spring. Last update from Lori was that she was waiting on legal to approve the training.

Paulette to order Township Insider for Dale.

Ronola and Emily to research how to use the Cloud for uploading monthly meeting files for sharing amongst the board.

Discussed having a task list of what Terry, Jim, Mike, etc. did the previous week. Need a game plan of what they will be doing the upcoming week.

**OTHER BUSINESS:**

Buddy Lane Drainage Project. Egge Construction has it on their schedule. When? Still on Egge Construction schedule. Tammy will call them again.

OTC will assist with dust control. half the total costs. Culvert on 280<sup>th</sup>, not marked. Tammy will follow up on this.

Tree Trimming. Liability issues when using chain saws. When should employee be trimming and when should the job be given to a commercial company such as Wells Construction. Tabled for future discussion.

Clerk Business: Culvert Inventory Spreadsheets: New spreadsheet was provided to Tammy Z and Jeff M. Requested that it be updated with current culvert conditions, eliminate any duplicate locations, and update any locations missing from the spreadsheet. Tammy working on updating the spreadsheet

**NEXT MEETING:** October 11<sup>th</sup>, 2022

**ADJOURN:** Meeting adjourned at 8:30 PM Motioned by Emily R. Seconded by Dale L