

SLT MONTHLY MEETING MINUTES

Date **OCTOBER 11, 2022**

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021

CALL TO ORDER 6:30 PM October 11th, 2022

PLEDGE OF ALLEGIANCE

PRESENT: Emily Riley, Ronola Richards, Tammy Zeigler, Dale Lewis, Paulette Johnson, Jeff Michaelson

GUESTS/SPEAKER Paul Hawkinson Looking for update on 280th and Maplewood Township's response to their responsibility for maintaining this road. County attorney has been contacted for help on how to proceed.

READING /APPROVAL OF MINUTES Motion to approve reading of the minutes made by Emily R. 2nd by Tammy Z.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Motion to approve the financial reports made by Dale L. 2nd by Emily R. \$20821.43 remain of Covid Funds. Need to discuss a use for this money.

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Motion to approve claims and payroll made by Emily R. 2nd by Tammy Z.

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR: Jeff will do the report by November meeting.

SUSPENSE DATES.

MAT Annual Conference: St Cloud MN Oct. 14- 15th, 2022 Registration due by October 5th. No one from SLT is planning to attend.

East Otter Tail Association of Townships Annual Meeting Tuesday, Oct 25th, 2022, Deer Creek Community Center, 6:30 PM

MAT Training Sessions for supervisors, clerk and treasurer. Various dates and locations See separate information sheet. Ronola and Paulette will attend November 2nd training in Bemidji.

OLD BUSINESS:

Noxious Weeds on Casino property needs to be addressed. Notice to the public was published in the PR Press July 28th and August 4th. Tammy is waiting for a reply from Mahnomen Casino. Nothing to update yet from Mahnomen. Tammy will continue to try and contact them so issue can be resolved by next spring.

POST NOTE: Tammy did receive a response after the meeting that the casino land will be burned off next spring and the land will be planted in beans and weed control will be handled by the appropriate parties going forward

Ron Smith, 38423 Bambi DR. ROW violation. Trailer parked in cul-de-sac. Mr. Smith was notified via certified US mail. Trailer still being parked there randomly. No change. Sheriff will be called if it continues.

New trailer has been purchased from L & M. Emily to look into liability issues of pulling the trailer with a personal vehicle. Pending.

Road Checks: Road checks are to be done after any major weather event. Township roads will be split between the 3 supervisors. Emily to divide up areas. Pending

NEW BUSINESS:

Workers Comp and Property Insurance- Proper coverage? Dale to follow up on coverage amounts. Remove old trailer and replace with new trailer. Paulette to remove old trailer coverage and replace with coverage on new trailer.

MATIT Survey sent to clerk for response by Oct 12th. Paulette to complete survey.

Snowblower purchase? Total cost for having outside companies blow snow from several roads in the township for the winter of 2021/2022 was approximately \$9400. Snowblowing costs over the last 4 years have averaged \$4500 per year. RDO has provided info on a rear mounted snowblower. See separate spec sheet provided. Jeff to Check with Collins on what they would charge to blow snow. Jeff to verify if tractors have front PTO. Discussion tabled for the time being.

POST NOTE. Jeff checked with Collins, who has a bobcat with tracks and a blower, and they will charge \$100 per hour to blow out any township roads that need the service.

Still waiting on Lori Stalker to provide a link to on-line CTAS training that had to be cancelled for Ronola an....

Ronola and Emily to research how to use the Cloud for uploading monthly meeting files for sharing amongst the board. Pending

Discussed having a task list of what Terry, Jim, Mike, etc. did the previous week. Asked Jeff to email supervisors once a week with an update of what was done previous week and what is on the agenda for next week.

PERA: Webinar on Oct 27th for new employer/person new to reporting, and Annual leave reporting webinar on Nov 17th. There is no charge for participating in either. Paulette will participate in both.

Election Judge pay rate. Based on payrate info provided from various surrounding townships, the average pay is \$21 per hour. All supervisors agreed to a payrate increase to \$18 per hour. Motion made by Emily R. 2nd by Tammy Z.

OTC Highway Dept: Winter Maintenance Resolution, Mileage Certificate, Seal Coat Resolution, Traffic Marking Resolution and Signs & Posts. Winter maintenance resolution will be returned to OTC with an estimate of 8 tons of salt/sand need for the winter. No other certificates/resolutions applied to SLT.

OTHER BUSINESS:

Buddy Lane Drainage Project. Egge Construction has it on their schedule. When? Still on Egge Construction schedule. Tammy will call them again.

OTC will assist with dust control. half the total costs. Once bridge is done, bill will be sent to OTC. Culvert on 280th, not marked. Tammy will follow up on this. Pending

Tree Trimming. Liability issues when using chain saws. When should employee be trimming and when should the job be given to a commercial company such as Wells Construction. Tabled for future discussion.

Clerk Business: Culvert Inventory Spreadsheets: New spreadsheet was provided to Tammy Z and Jeff M. Requested that it be updated with current culvert conditions, eliminate any duplicate locations, and update any locations missing from the spreadsheet. Tammy working on updating the spreadsheet

NEXT MEETING: November 10th, 2022 **Please note, that the meeting has been moved to Thursday because of the General Election on Tuesday, November 8th.**

ADJOURN: Motion made by Emily R to adjourn the meeting at 8:05 PM 2nd by Tammy Z.

Approved by Supervisors:
