

SLT MONTHLY MEETING MINUTES

Date **NOVEMBER 10, 2022**

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021

CALL TO ORDER Meeting was called to order at 6:30 PM, November 10th, 2022

PLEDGE OF ALLEGIANCE

PRESENT: Jeff Michaelson, Emily Riley, Ronola Richards, Tammy Zeigler, Dale Lewis, Paulette Johnson

GUESTS/SPEAKER Star Lake Property Association: Yvette Lewis: SLPOA would like to rededicate the John Frank Memorial Bridge and reinstall the plaque that was on the old wooden bridge on County 41. Would like a celebration planned around July 4th to do so.

Gail Hagen: secretary of SLPPA looking for update on electronic speed signs to be installed at intersection of County 41 and County 108. Paulette will forward emails from MN DOT to Gail and Yvette for follow-up. Request for township to look into posting additional "No Parking" signage on Beaver Dam and 380th St. Tammy to follow up and check if any additional no parking signs are needed.

Lee Mindemann: SSD Recap Adopted last April. Took effect in July. Info was presented to the county auditor to be sure he had everything he needed to set up. Suggested the resolution be added to the website and send out a newsletter. Also addressed the upcoming levy and any thoughts the board may have on increasing it because of the current economy i.e. cost of living increases, increases in road maintenance costs, fuel costs, etc.

Wayne Johnson: explained gravel extraction tax. Townships will pay the gravel tax on the gravel they use. Townships that have gravel pits, will get a portion of the gravel extraction tax collected. More informational meeting are being planned for the public.

Paul Hawkinson: Charles Grotte and Wayne Johnson were out today, 11/10/22 and inspected Sky Hawk and 280th. Where road ends, conditions of road, etc. And where the issues are with the current line road agreement with Maplewood Township.

READING /APPROVAL OF MINUTES Motion to approve reading of minutes by Dale Lewis, Seconded by Tammy Ziegler

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Motion to approve reading of financial made by Tammy Ziegler, seconded by Emily Riley

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Board questioned the charges on repair to the John Deere tractor. Further discussion needed before bill will be paid. Motion to approve reading of the claims and payroll made by Emily Riley, seconded by Tammy Ziegler

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR: Jeff updated. Report for August through October. Ronola or Paulette were asked for an updated balance on the road grader loan.

SUSPENSE DATES. March election deadlines coming up in December Will confirm dates and schedule by December meeting.

OLD BUSINESS:

Noxious Weeds on Casino property: Tammy did receive a response after the Oct. meeting that the casino land will be burned off next spring and the land will be planted in beans and weed control will be handled by the appropriate parties going forward

Liability issues of pulling the trailer with a personal vehicle. Covered as long as personal vehicle is covered.

Road Checks. Updated list of assigned roads per supervisor attached.

NEW BUSINESS:

SLT/MWT Commissioner Meeting update from 11/8. Request a special meeting for November 29th or 30th. 7 PM, for SLT to meet with Maplewood Board and Commissioner Wayne Johnson and possibly Commissioner Lee Rogness. Meeting to be held at Government Center in Fergus Falls. Will post meeting notice as soon as date is confirmed.

West Bank Road, move Hwy 41 approach and build new road. Mel Stoltz requested options to be discussed by board. They are asking if the new road is built, would the township maintain it? SLT tabled at this time.

Chairs? Keep the old schoolhouse chairs. Jeff will get rid of the old rolling chairs.

Timesheets: PLEASE have your timesheet to the treasurer no later than 5:00 PM on the 1st of each month. Ronola needs to have time to process the payroll before each monthly meeting.

Scam emails. Be alert. Ronola and Paulette have both received emails that appear to be from another board member but have not been sent from the township email address and emails have requested banking info.

Workers Comp and Property Insurance- Remove old trailer and replace with new trailer. Paulette to remove old trailer coverage and replace with coverage on new trailer.

Snowblower purchase. Jeff checked with Collins, who has a bobcat with tracks and a blower, and they will charge \$100 per hour to blow out any township roads that need the service. Discussion if a snowblower should be purchased has been tabled for now.

Ronola and Emily to research how to use the Cloud for uploading monthly meeting files for sharing amongst the board. Pending

Calendar for meeting dates for 2023 presented. Dates approved by the board. Meeting dates for 2023 will be posted on the website in the next couple of weeks as well as on the bulletin boards at the hall.

OTHER BUSINESS:

Buddy Lane Drainage Project. Egge Construction has it on their schedule. When? Still on Egge Construction schedule. Tammy will call them again.

OTC will assist with dust control. half the total costs. Once bridge is done, bill will be sent to OTC. Culvert on 280th, not marked. Tammy will follow up on this. Pending

Tree Trimming. Liability issues when using chain saws. When should employee be trimming and when should the job be given to a commercial company such as Wells Construction. Tabled for future discussion.

Clerk Business: Culvert Inventory Spreadsheets: New spreadsheet was provided to Tammy Z and Jeff M. Requested that it be updated with current culvert conditions, eliminate any duplicate locations, and update any locations missing from the spreadsheet. Tammy working on updating the spreadsheet

Get costs of gravel and dust control for 280th and Skyhawk for 2022.

NEXT MEETING: December 13th, 2022

ADJOURN: Motion to recess meeting until Wednesday November 16th at 6:00 to further discuss Maplewood Line agreement along with cost of John Deere tractor repair.

Motion to recess meeting, made by Tammy Zeigler Seconded by Emily Riley.

November 16th 2022

CALL TO ORDER: Meeting that was recessed from November 10th was called to order at 6:30 PM on November 16th, 2022

PLEDGE OF ALLEGIANCE

PRESENT: Emily Riley, Ronola Richards, Tammy Ziegler, Dale Lewis, Paulette Johnson

GUESTS/SPEAKER:

NEW BUSINESS: Invoice from Brian's Repair/Midwest Machinery for \$1800 was addressed. Ronola to contact Midwest Machinery on the tax amount (SLT is tax exempt) and why the bill was sent to Brian's Repair instead of SLT. Dale to talk to Jeff concerning why the tractor was taken to Elbow Lake and was an estimate given to anyone concerning the cost of the repairs other than a verbal from Brian's Repair stating the cost would be in the \$5000 range.

The board appointed and approved Dale Lewis, Supervisor 1, to be the direct contact for the Road Foreman, Jeff Michaelson and any of the road/maintenance employees should Jeff not be available.

The board also granted and approved Dale Lewis the authority to approve any and all expenses related to road or equipment maintenance.

It was discussed that any expenses relating to road or road equipment exceeding \$500 need to be pre-approved by Dale L.

It was also discussed that written estimates are required on any expenses exceeding \$1000 and need to be approved by Dale L.

And all situations/issues with regards to roads and equipment outside of the normal, need to be communicated to Dale L. as they occur.

Dale L. will address these procedure changes with Jeff and the road/maintenance employees.

Bank Loan on grader: Loan info was presented to the board. Current balance is \$139,154.67 with 8 years left on the 10-year loan. Payments are made twice a year (April and October). Options for paying down or paying the loan off will be discussed further at the December meeting.

Maplewood Line Road Agreement: Upcoming meeting with Maplewood and the County Commissioner has not yet been set. Optional dates are November 29th or 30th. Egge supplied gravel to 280th in 2022 for a total cost of \$2000.83. Per the line agreement, Maplewood is responsible for half of this invoice. SLT will hold off on sending them a bill for the gravel until after the meeting with the commissioner.

Motion to adjourn meeting made by Emily Riley, seconded by Tammy Ziegler

Meeting adjourned at 7:40 PM