

SLT MONTHLY MEETING MINUTES

Date DECEMBER 20th, 2022

Meeting moved from December 13th to December 20th due to inclement weather

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021

CALL TO ORDER Meeting called to order at 6:30 PM

PLEDGE OF ALLEGIANCE

PRESENT: Emily Riley, Tammy Zeigler, Dale Lewis, Paulette Johnson, Ronola Richards

GUESTS/SPEAKER: Tim Johnson, requested update on the 280th issue. Adam Sonnenberg, visiting from the Dent Fire Dept.

READING /APPROVAL OF MINUTES: Emily R. approved reading of November minutes. Tammy Z. seconded it.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Financial report approved by Emily R. Seconded by Tammy Z.

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Claims and Payroll approved by Emily R. Seconded by Dale L.

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR: Next report for 4th quarter, 2022, due at January 2023 meeting

SUSPENSE DATES. December 20th, 2022: Last day to PUBLISH notice of town offices to be elected at March town elections. Notice has been published in the PR Press. It ran in the 12/8 edition and was to run will run again in the 12/15 edition but was omitted in error. It will run again in 12/22 edition.

December 23rd, 2022: Last day to POST notice of town offices to be elected at March town elections. Notice has been posted on outside bulletin board as well as the board inside the hall.

January 3rd, 2023: Candidate filing period for March township elections begins.

OLD BUSINESS:

Invoice from Brian's Repair/Midwest Machinery for \$18000 was addressed. Ronola contacted Midwest Machinery on the tax amount (SLT is tax exempt). Tax was removed and an amended bill was sent. Dale talked to Jeff concerning the repairs and informed Jeff of new procedures in handling any future expenses. The bill was approved by the board to be paid. Emily R made motion to approve, Dale L, seconded.

Bank Loan on grader: Loan info was presented to the board. Current balance is \$139,154.67 with 8 years left on the 10-year loan. Payments are made twice a year (April and October). Options for paying down or paying the loan off will be discussed further at the December meeting. Pending until January meeting.

SLT/MWT Commissioner Meeting update from 11/8. Special town board meeting was November 30th at 7 p.m at the OTC Government Center Met with Maplewood Board and Commissioner Wayne Johnson and Commissioner Lee Rogness. Wayne requested a representative from each township be appointed and obtain 2

– 3 bids and options of what can be done to upgrade the condition of 280th. Emily R made a motion to appoint Dale as the representative. Tammy Z. seconded the motion.

Egge supplied gravel to 280th in 2022 for a total cost of \$2000.83. Per the line agreement, Maplewood is responsible for half of this invoice. SLT will send them a bill for their share.

West Bank Road, move Hwy 41 approach and build new road. Mel Stoltz requested options to be discussed by board. They are asking if the new road is built, would the township maintain it? SLT may maintain if road is built to specifications and if equipment can maneuver. Further discussion will occur if specs are met.

Workers Comp and Property Insurance- Old trailer was removed from policy and replaced with new trailer. Balance due bill for \$95. Emily R. made motion to approve to pay balance due. Tammy Z seconded.

Ronola R .and Emily R. to research how to use the Cloud for uploading monthly meeting files for sharing amongst the board. Pending

Who was providing trash service was in question. Ronola R. did verify it is provided by Steve's, Perham.

NEW BUSINESS:

Received notice from MN UI, Mike Sundblad has filed for unemployment as of November 7th. Paulette J. to check if Mike has filed in past years and amount of UI available to Mike.

Need updated bus routes and times and USPS delivery times to coordinate snowplowing. Jeff M. to get this info. Jeff not at December meeting. Dale L. will follow up with Jeff for this info.

Dale L. requested employee mileage be discussed at next monthly meeting.

Gift cards for employees for Christmas? Jim, Terry, Mike, Doug and Jeff. \$50 each. Motion to get gift cards made by Emily R. Seconded by Tammy Z.

Clerk Updates:

Should a flyer be sent to registered voters regarding the supervisor position and March election? Flyer to ask for email address too? Motion to send flyers approved by Emily R, seconded by Dale L.

Spreadsheet of expenses/income and levy for the past 8 years has been provided to all supervisors for their consideration on the 2023 levy.

Record Destruction Report completed and presented to board for approval. Most files are current. Paulette will finish updating files and bring all current by the end of January.

Indebtedness Form: Needs to be completed and returned to OTC by January 16th. No indebtedness to report.

Tammy Z. completed the questionnaire on Noxious Weed Control. Needs to be signed by Emily and returned to EOT by January 9th, Annual meeting for Local Weed Inspectors will be March 21-23 at either Perham City Hall or SWCD office.

MAT-U is offering a new online training model. SLT has been registered. Username is clerk@starlaketownship.org Will provide login credentials once Paulette receives them.

OTHER BUSINESS:

Buddy Lane Drainage Project. Egge Construction has it on their schedule. When? Still on Egge Construction schedule. Tammy will call them again. On hold till spring.

OTC will assist with dust control. half the total costs. Invoice will be sent to OTC Ronola to send bill.

Culvert on 280th, not marked. Tammy will follow up on this. No follow up on this at Dec. meeting.

Tree Trimming. Liability issues when using chain saws. When should employee be trimming and when should the job be given to a commercial company such as Wells Construction. Tabled for future discussion.

Clerk Business: Culvert Inventory Spreadsheets: Waiting on updated spreadsheet from Tammy.

NEXT MEETING: January 10th, 2023

ADJOURN: Motion to adjourn made by Tammy Z. Seconded by Emily R. Meeting adjourned at 8:25.