

SLT Monthly Meeting Minutes

May 9th, 2023

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021

CALL TO ORDER Meeting called to order at 6:00 PM

PLEDGE OF ALLEGIANCE

PRESENT: Ronola Richards, Paulette Johnson, Tammy Ziegler, Emily Riley, Dale Lewis

GUESTS/SPEAKER: JP Field Enterprises/ John Field. Presented info on his company to the board. Company does road building/repair/culverts etc. and tree trimming.

Ashby Equity Representative: James Hustad. Presented info on Ashby Equity services and answered questions from the board. See additional info attached. Emily R. motioned to change from Park Region Co-op to Ashby Equity. Tammy Z. seconded. All approved.

Tim Johnson and Paul Hawkinson Discussion on 280th and Skyhawk.

READING /APPROVAL OF MINUTES Emily R. made a motion to approve the April minutes. Seconded by Dale L.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Emily R. motioned to approve the financial report for April. Tammy Z. seconded.

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Emily R. motioned to approve the claims and payroll. Tammy Z. seconded.

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:

These to be presented quarterly: April – June 21 Report due 7/11/23, July – SEP due 10/10/23, and Oct – Dec due 1/09/24. Worksheet to be submitted by Dale L.

SUSPENSE DATES: Noxious weed inspections should be in progress statewide, beginning June 1st.

OLD BUSINESS:

- Research on using the Cloud by Ronola and Emily. Pending from previous meetings.

- Website Management: any new info? Nothing more at this time.
- 280th/Skyhawk: All 3 supervisors, and Mike Sundblad, along with Tim Johnson, Paul Hawkinson, Lee Mindemann and Tim Crompton (Tim Crompton Excavation Inc) met at the locations to view the issues. Tim Crompton to submit a written proposal. Dale L. made the motion to grant Emily R. the authority to meet with Tim Crompton and sign off on any contract proposal he presents regarding 280th and Skyhawk if amounts are within the limits the board set during the meeting. Seconded by Tammy Z.
- Flooding roads, or road closures for any reason, SLT needs to contact the sheriff's department so emergency services can be notified if needed.
- Podium: Can be purchased from Amazon for \$50.95. See photo attached. The board approved unanimously to purchase one. Paulette J. will handle.
- Noxious Weed Public Notice will be in Pelican Rapids Press the May 25nd and June 1st editions.

NEW BUSINESS:

- Ashby Equity: Move propane tank to make it more accessible in the winter. See email attached from Dale L. for costs involved.
- Roof joist broken on shed. Terry to fix. Simple repair by replacing the one broken board.
- Contacted Franklin Fence for bid on material to put up a canopy over the fuel tanks. Bid is \$1300. Labor to be done by Terry and Doug. Motion to approve the construction of the canopy made by Emily R. Seconded by Tammy Z. All approved.
- Lawn maintenance for this summer. Looking for someone to assume the task. Dale to check with family member.
- ROW violation on Bambi Drive. PIN 56000990655000. Letter was sent to party in August to remove goose necked trailer from right of way. OTC Sheriff has been notified. They will enforce abandoned vehicle if still there when we need to grade and put down gravel. Should a No Parking sign be placed in the area? Do we want to limit all parking? Tammy Z. to check on options for what kind of no parking sign might be appropriate.
- Building permits. Should SLT get involved? What other townships are requiring building permits? Paulette J. will gather additional information.

- Mileage and expenses/Payroll Paulette J. will revise the Claim Payment Form. One form will be for payroll only and another for mileage and expenses. Employees will continue to be reimbursed for mileage and expenses monthly but to eliminate small payments for mileage and other reimbursements to the Board members, Board members will submit quarterly for payment. With exceptions to be made as the board sees fit.
- Report has been done for ARPA (the covid relief fund). Any leftover money needs to be spent ASAP or returned. Allocating these funds will be addressed at a Special Board meeting.

OTHER BUSINESS:

- Loan payment for the grader was made on April 3rd. Next payment will be made on October 1st.
- Maplewood paid for half of the previous gravel bill sent to them. Ronola R. to send a reminder notice that the 2nd half is due.
- Porta Potty—Ronola R. to contact party responsible for pumping it.
- Spring road inspection date to be set by supervisors. Lee Mindemann to be contacted if he will be available to assist. Emily R. will coordinate.
- Cost of removal of the swing blade on the grader is \$1000 each time. Should we invest in a hydraulic jack and do the work ourselves?

NEXT MEETING: June 13th, 2023, 6:00 PM

ADJOURN Motion to adjourn made by Emily R. Tammy Z. seconded. Meeting was adjourned at 8:55 PM