

# SLT MONTHLY MEETING MINUTES

## SEPTEMBER 12TH, 2023

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021.

**CALL TO ORDER** Meeting was called to order at 6:00 PM

### **PLEDGE OF ALLEGIANCE**

**PRESENT:** Dale Lewis, Emily Riley, Tammy Ziegler, Ronola Richards, Paulette Johnson

**GUESTS/SPEAKER:** Lee Mindemann: Presented his calculations on the new service charge amount for 2024 and info on additional property to be included for the service charge for the properties on 380<sup>th</sup> for the Subordinate Service District. Would like to use the hall on Sept 20<sup>th</sup> for a presentation, open to the public, by MAISRC. Hours from 8:30 to 4:00.

Richard Fultz: Thanked the board for assistance getting the speed limit signs at 108 and 41. Would like to see no parking signs on Beaver Dam Road before ice fishing. Would like to see speed limit set at the bridge on Cty 41, as well as walking paths which the SLPOA will be addressing with OTC. Would like to see a rededication of the bridge next year and asked for SLT's participation. Contact with SLPOA is Gayle Hagan.

Bruce Due: Beaver Dam Point and Trail. Grader creates a ridge on each side of the road that prevents water from draining properly. Suggestion to remove the ridges and define the ditch. Will send photos of the issues.

Tammy Pream: Would like to see the monthly meetings presentation via TEAMS (Zoom). Would like to see a "No Turn Around" sign added to the Dead End Sign on Hunter's Beach. Tammy will handle the signage. Hunter's Beach, (carriage road) one neighbor asked to put in concrete on their driveway and portion of their road. SLT had no issue with this at that time. She wants it noted that they do not want to vacate this road.

**READING /APPROVAL OF MINUTES** Emily R. made the motion to approve August meeting minutes. Tammy Z. approved.

**READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER** Bank balance as of August 31<sup>st</sup> is \$ 169,307.26. Emily R. motioned to approve the reading of the financials, Dale L. seconded.

**READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER:** Emily R. motioned to approve the reading of the claims and payroll, Dale L. seconded.

**MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:**

These are to be presented quarterly: July – Sept due 10/10/23, and Oct – Dec due 1/09/24. Worksheet to be submitted by Dale L.

**SUSPENSE DATES:** Oct 2<sup>nd</sup>, Ronola and Paulette to attend “4-Corners” training in Fergus Falls for treasurers and clerks.

Oct 31<sup>st</sup>, Deadline for Federal and state payroll reporting, and MN UI report for the 3<sup>rd</sup> quarter. Clerk will handle.

**OLD BUSINESS:**

- Website Management: Jim with Big Groovy can update our current website for approx. \$675. Emily, Ronola and Paulette to meet and discuss what we are looking for in updating our website. Date to be set by the end of September.
- Items tabled until January: Newsletter, Building/Construction permits, Election Judge training/payrates/lunch, Mailbox policy.
- Brightwood Shore Drive – Additional Speed limit signs needed? No further action will be taken at this time.
- Need additional “no parking” signs up on Beaver Dam Road prior to winter. Tammy to handle getting additional signs installed prior to winter.
- Minnesota 2024 Family Leave Act More info to follow Oct “4 Corners” training.
- Anyone on the board participating in the monthly meeting via “zoom” or Team meeting, needs to provide the password and the public place where they are at. This info should be listed in the meeting minutes.

**NEW BUSINESS:**

- Road Grader: Purchase 2 yr. contract through Zeigler or go with “pay as you go” with Hanson. Pros and Cons of each. Dale L. suggested we use Hanson and pay as you go. Should save the township money on maintenance. Tammy Z. and Emily R. both agreed to use Hanson Co.
- SSD Dust Control. Chairperson and Clerk reviewed property owners on 380th E who fall under the SSD requirements. One new parcel was added. SSD Service charge per parcel for 2024 will be \$162.60. Down from \$169.49 for 2023. The clerk will report changes and the updated service fee to Wayne Stein, OTC Auditor, by the end of September.

- Propane contract with Ashby Equity: Payment options: Equal payment, 10% down or 100% prepay? Price per gallon is \$0.05 less on the 100% prepay which is a savings of \$50 on 1000 gallons. Emily R, Tammy Z. and Dale L all approved of contracting 2500 gallons for 2024 and utilizing the equal payment plan. Paulette J. will complete the contract and send to Ashby Equity.
- Dora Line Road Agreement: Dust control charged to SLT for East Rosewood and North and West Rosewood. Dora never signed the line road agreement. They turned down it downed twice. Dale will attend the next Dora meeting to address. Paulette J will notify Dora to add Dale to their agenda.
- Tree Trimming at intersections. Tammy Z. to address specific intersections with Doug. Ditch mowing and tree trimming policy is needed. Dale L. to put together and present to the board at the next meeting.
- MAT Annual Conference will be in St. Cloud. Look for pre-registration on the website [www.mntownships.org](http://www.mntownships.org)
- Levy Certification Form (Paulette J.) Was completed and sent to OTC. Dale L. requested the levy spreadsheet info provided by the county last year. Paulette J. will get that info and present it at the next meeting.
- Tammy Z. provided a list of people she talked to or sent letters to for the 2023 weed violations. Tammy Z. was informed that going forward, copies of these letters are to be kept in the Weed Inspection folder at the hall. Retention of these letters is 3 years. Per MAT, these letters are to be sent to violated via certified mail.
- Buddy lane culvert is done. Tammy A. to have completed culvert spreadsheet done by December meeting.
- Supervisor Responsibilities: Dale L.: Townhall maintenance (pest control, propane, diesel) as well as road reports, and supervise road crew. Should we start thinking about replacing the road foreman position vacated by Jeff M. in January of 2023?
- Tree down calls to be directed to Dale.
- Ronola will call to have the satellite pumped.

## **OTHER BUSINESS**

- MAT-U Online classes will continue to be free in 2024.

**NEXT MEETING:** October 10th, 2023 6:00 PM

**ADJOURN** Motion to adjourn made by Emily R. and seconded by Tammy Z. Meeting adjourned at 7:57 PM.