

# MINUTES, SLT MONTHLY MEETING

## FEBRUARY 08, 2022

*Meeting conducted with MN mandated social distancing measures in place.*

*Until further notice SLT Board Meetings will be conducted in person as detailed in SLT Special Notice # 50, dated 02/15/2021*

**THE REGULAR MONTHLY MEETING OF STAR LAKE TOWNSHIP WAS CALLED TO ORDER AT 6:30 P.M. BY KEITH AUNE FOLLOWED BY THE PLEDGE OF ALLEGIANCE.**

**PRESENT: Emily R., Keith A., Ronola R., Tammy Z. and Jeff M.**

**GUESTS/SPEAKER: Star Lake Assoc./Lee Mindemann and members./Shiela Hanson**

**Re: 380<sup>th</sup> St. E. dust control for Star Lake on a SUBORDINATE SERVICE DISTRICT per Mn. Statute Chapter 365A. Overview on steps to be taken to inact the above Statute. Approval from SLT BOARD to move forward. A list submitted from all property owners signed for Clerk certification. Will move forward on steps needed and reviewed at next Board Meeting 3/10/22.**

**READING/APPROVAL OF MINUTES: 01/11/2022.** Motion to approve as read by Tammy Z., 2<sup>ND</sup> BY Emily R. Carried.

**READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER:** Motion to approve by Emily R., 2<sup>nd</sup> by Tammy Z. Carried.

CHECKING- \$185,244.43

Reconciled.

**READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER:** Motion to approve by Tammy Z., 2<sup>ND</sup> by Keith A. Carried.

**MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:** These to be presented quarterly: Jan-Mar 21 report due 4/13/21, April – June 21 Report due 7/15/21, July – SEP due 10/12/21, and Oct – Dec due 1/12/22. Next report due 04/13/2022. Worksheet to be submitted by Clerk.

JD7200          6775 HRS.

JD6400          6632 HRS

CAT12M3        2588 HRS

SNOWPLOW    19867 MILES

## **SUSPENSE DATES:**

-02/04 to 02/08/2022. Period for absentee voting

-02/11/2022. Last day to appoint election judges for March Elections.

-02/22/2022. Last day to publish first of two notices of elections

-02/22/2022. Last day for town clerk to post sample ballot

-02/25/2022. Last day to post notice of township election including bad weather alternate date.

-03/04/2022. Last day to pick up election supplies for 03/08/2022 Elections.

-03/08/2022. Annual Meeting and Annual Election of officers. Elections from 5:00 P.M. to 8:00 P.M. Annual Meeting to follow at 8:15 approx.

-03/10/2022. SLT MONTHLY MEETING. 6:30 P.M

-03/31/2022. Last day to file town Annual Financial Reporting Form to STATE AUDITOR. Clerk has submitted and copies are available.

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## **OLD BUSINESS:**

### **– Road Operations Update: (Keith A.)**

- a. **Buddy Lane Drainage project** – Town Board to review old culvert replacement. Tammy Z. to handle. Pending.
  
- b. **Road Repair for 360<sup>th</sup> St.**- Keith A. reviewed repair of two significant soft spots east of Hwy 41 and west of Pfeffer’s driveway. Quotes are \$3,900. and \$5,100, respectively. This repair is similar to the successful Camp Joy curve repair of 2019. **Due to budget concerns, the board agreed to defer to 2021. Keith will add to 2021 Road Report. Tabled to Fall. Pending.** Jeff M. to do the 2021 report this next spring with assistance from Lee M. and Mike Sunblad. Pending

## **NEW BUSINESS:**

-Revised CLERK/TREASURY transition. Ronola & Jeff have completed transition on all claims & payroll being handled by the Treasurer.

## **OTHER BUSINESS:**

-A New line road agreement was sent to us from Dora Township relative to Rosewood Dr. Keith has revised. Given to Clerk for signatures & mailed back to Dora for their signature. Clerk to call Dora on a follow up. Pending. Jeff M. to text Keith A. with DORA TOWNSHIP Board phone #'s as to further follow up. Pending update from Keith A. Still no response. Pending.

-Motion by Keith A., 2<sup>nd</sup> by Emily R. to get Xmas gift cards for employees (Mike, Terry, Jim & Doug). Keith to handle with Jeff to distribute. Completed.

-We are shooting for our February meeting to institute our new TV (Zoom) system. Emily R. to handle. Pending. Emily R. will have this available at our Feb. meeting for introduction for ANNUAL MEETING in March.

-Keith to call Wayne Johnson(OTC) regarding phone call from Chad VanWatermullen on info. Someone installing a septic system on 285<sup>th</sup>. Keith called. Still pending.

-Discussion on possible ROAD MGR. appointment. Motion to appoint Jeff M. as Road Mgr by Keith A., 2<sup>ND</sup> by Emily R. Carried. Paperwork to follow at our Feb. meeting. \$25/hr.

-Discussion on appointment date for new Town Clerk. Jeff M. to be resigning at end of March. A letter of resignation by Jeff M. to be submitted at our next meeting effective 03/01/2022. A motion to appoint Paulette Johnson as our new Clerk by Tammy Z., 2<sup>ND</sup> by Emily R. effective 03/01/2022. Carried. A motion to appoint Jeff M. as our new Deputy Clerk by Tammy Z., 2<sup>nd</sup> by Emily R. effective 03/01/2022. Carried. Oath of Office to be given to both at our Feb. meeting.

-Tammy Z. to handle getting a NO PARKING SIGN for 380<sup>th</sup> East. Placement to be determined.

**Next Meeting: MARCH 10, 2022, 2022. 6:30 P.M.**

**ADJOURN: 8:40 P.M. Motion by Keith A., 2<sup>nd</sup> by Emily R. Carried.**