

MINUTES SLT MONTHLY MEETING – JANUARY 14, 2020

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 6:30 P.M. by Board Chair Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present: Jeff M., Lee M., Ronola R., Keith A. & Tammy Z.

Absent Board Members:

Guests:

Minutes: Minutes for 12/10/2019. *Motion to approve as submitted by Lee M., 2nd by Tammy Z. Carried.*

Financial Report: given by Ronola R. *A motion to approve cash balances as submitted by Keith A., 2nd by Tammy Z. Carried.*

Checking/Savings-\$232,032.34. Equipment Reserve(63k)

Motor Grader Lease Quarterly Report:

-1827/550 Reserve. Next input to Lee due 03/09/ 2020.

APPROVAL OF CLAIMS & PAYROLL: Motion to approve by Keith A., 2nd by Tammy Z. Carried.

Suspense Dates:

-01/14/2020. Last day for candidate filing for March Elections.

-01/31/2020. Deadline for mailing federal and state payroll reports for the 4th quarter.

-Last day to file all previous year-end State and Federal Withholding Tax Reports with Copies of W-2's to IRS and State.

-MATIT WORK COMP AUDIT deadline to avoid penalty.

-MN Unemployment Quarterly Report due.

Old Business:

1-Status from Lee M. on following:

- A- Purchase of new Front Snowplow Attachment for Motor Grader,
 - Ziegler confirms Falls Equip Leadtime on this plow is approx. 15 weeks,
 - Waiting for purchase agreement from Ziegler after confirmation of final spec changes of a Model PR1255, with standard "mushroom shoes" with carbide

tips. Pending- Ziegler follow-up. Delivery April-May prox. Motion to sign agreement when it comes in from Ziegler (prox. within a week). Keith A. motion with Lee M. 2nd. Carried.

B- Update on purchase of motor grader-once minutes of 12/10/19 meeting are approved a copy to be sent to SLT Attorney with request for drafting of Certificate of Indebtedness needed for finalization of financing with UCB-Dent. Loan in the amount of 176K over 10 years. Purchase date to be 03/10/2020 and first loan payment on 04/01/2020.

(1) status from Keith A. on following:

-**Downy Dr.** ROW issues. Landowner has complied with legal notice to remove items from cul-de-sac ROW and has been advised that snow removal thereof will be done by an authorized SLT contractor. Hopefully, this issue is now resolved. The Board directs SLT Clerk to provide verification of proper insurance coverage by the contractor.

-**Townhall maintenance issues:**

-Steel Post installation for back garage door. Keith advised this will be done in 2020. Pending

(3) Status from Tammy Z. on following;

-culvert inspection and maintenance plan for season. Pending.

-A newsletter article on Noxious Weeds has been provided to Lee for inclusion in the 2020 SLT Newsletter.

-Tammy to explore “free-standing” temporary signs for “SLOW” or “CAUTION” messages or something similar. Pending. Lee M. to follow-up with Tammy.

(4) 280TH So. & Skyhawk Dr; (north of Hwy. 24);

a. Lee M. has met with Anderson Surveying and obtained a quote from them. Details of such are:

-ANDERSON LAND SURVEYING, INC. hereby proposes to furnish all materials and perform all labor necessary to provide a Boundary Survey and Certificate of Survey as requested by client. Their services will include:

b. Provide a boundary survey to locate the centerline of Township Road T-847 (280th Avenue) and the west line of Section 19 as per Star Lake Township road legal description.

c. Locate the centerline of the road as constructed and locate the fence posts along the road.

d. Prepare a Certificate of Survey depicting the angular relationship and dimensions of the said centerline as it relates to said Section line.

The above to be done for \$2800, payable with a \$1400 down payment, with the remaining \$1400 paid upon completion of the work. Motion by Keith A., 2nd by Tammy Z. to approve and move forward. Carried.

Lee M. pointed out that this survey was suggested by the SLT Attorney, and that obtaining a quote from an engineer on possible steps to widen the road would be premature at this time.

Next steps are:

-Confirm final objective to be “to have all objects and trees/brush removed from the eight foot “Maintenance & Use” Right of Way of the existing roadway”.

-Seek MWT agreement to the same and advise of SLT plan to have survey conducted.

-If needed, consult with an engineer to determine what steps necessary to widen the road on the east side to provide for #1 above.

-

(5)- SUBORDINATE Service District: Possible funding option for dust control. Next Steps... Pending. Newsletter?

(6)- Levy Recommendation for 2020 ANNUAL Meeting- Pending

a. Review Clerk information regarding total graveling and snow removal costs and all related cost for 2018. Info. given by Clerk for review.

b. Other considerations:

1-possible increased grader lease costs- Pending-\$3000 or \$8000...

2-Snow Pow truck upgrade- Jeff M. was contacted by Brian's Repair with Plow information, photos and descriptions. Forwarded to Board. Lee to get a Meeting with Brian for more precise information. Pending

3-Need to designate funds for legal support- Lee M. recommending \$5000. Pending

4-More information to follow relative to 2020/2021 Budgeting.

5- Levy suggested recommendation. \$19800. Motion by Keith A., 2nd Tammy Z. Carried.

OTHER BUSINESS:

- a. Add'l PT Staffing. Lee M. has made contact-no response. Pending.
- b. Annual newsletter-will need inputs soon..
 - Graveling \$
 - Road projects/repair \$
 - 2019 YE Financials; income/expenses/balance
 - Noxious weeds
 - ROW issues
 - 911 signs
 - Dust control
 - Mailbox specs
 - Sup election
 - Other???
- c. Lee Mindemann will be gone month of February.
- d. SLT ANNUAL MEETING PREP..
 - Jeff M. has reviewed sample Agenda.
 - Keith A. agreed to be meeting Moderator.
 - Alana VanWatermullen has agreed to attend & provide Hospital Rep Report.

Next Meeting: TUESDAY FEBRUARY 11, 2019 at 6:30 P.M.

Adjourn: Motion by Tammy Z., 2nd by Lee M. Carried. 8:20 P.M.