

AGENDA, SLT MONTHLY MEETING

JANUARY 12, 2021

Meeting conducted with MN mandated social distancing measures in place.

Until further notice SLT Board Meetings will be conducted remotely as detailed in SLT Special Notice # 48, dated 11/30/20 (see attached copy).

CALL TO ORDER

PLEDGE OF ALLEGIANCE

GUESTS/SPEAKERS- none

Review of SLT Tele/Video Protocols (dtd 4/17/20) are in effect.

READING/APPROVAL OF MINUTES: 12/08/2020 SLT Monthly Board Meeting.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Ronola R to present the financials. Motion to approve financials as indicated by bank statement

CHECKING- \$154,071.60

READING/APPROVAL OF CLAIMS & PAYROLL BY CLERK:

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR: These to be presented quarterly: **Oct-Dec 20 report due 01/12/2021**, Jan-Mar 21 report due 4/13/21, April – June 21 Report due 7/13/21, July – SEP due 10/12/21, and Oct – Dec due 1/11/22.

No action was taken on this report, and it remains tabled until the 01/12/21 meeting. Lee provided Excel training to Jeff on how to input data into this worksheet.

SUSPENSE DATES:

-12/29/2020 to 01/12/21. First & Last day for candidates for town offices to file affidavits of candidacy with town clerk.

-01/31/2021. Last day for mailing State and Federal 4th quarterly reports. Last day to give W-2's to employees. Last day to file all previous year-end State and Federal Withholding Tax Reports with copies of W2's to IRS and State.

-01/31/2021. Deadline to submit MATIT WORK COMP AUDIT.

-01/31/2021. MN. Unemployment Quarterly Report due.

-02/12/2021. Last day to appoint March election judges.

-02/23/2021. Last day to publish/post first of two Notices of Township Election. Last day to post Election sample ballot.

02/28/2021. PERA EXCLUSION REPORT due.

OLD BUSINESS:

1- Townhall maintenance issues: Keith A.

- a - Paint all four steel safety posts by shop & pole barn in spring - PENDING.
- b. Jim Piper installed new front door – some cosmetics remain,
- c. Terry Johnson is in process of installing new weatherstrip on service door to the heated shop,
- d. Winterization of the larger heated shop area remains to be done,

2- Culverts, Signage, and Noxious Weeds: Tammy Z.:

-Need culvert maintenance/replacement plan from Tammy Z.. **This is needed for the 2021 Road Report.** Get to Lee M. ASAP Pending.

3- 280TH So. & Skyhawk Dr; (north of Hwy. 24); Keith A.

-Status of the Maplewood Township project on road widening/reshaping. Pending.

4 – Road Operations Update: (Lee M)

- a. **Buddy Lane Drainage project** – Lee has received a \$1,800 quote for spring 2021. Area resident Mike Richards @ 34715 has agreed to take extra dirt. (Ph# 952-807-3835) Project Pending.
- b. **Road Repair for 360th St.-** Lee M. reviewed repair of two significant soft spots east of Hwy 41 and west of Pfeffer’s driveway. Quotes are \$3,900. and \$5,100, respectively. This repair is similar to the successful Camp Joy curve repair of 2019. **Due to budget concerns, the board agreed to defer to 2021. Lee will add to 2021 Road Report -- Pending.**
- c. **Beaver Dam Point** – drainage project. **Stabnow Engineering report is needed before ECI can provide quote, Lee following up with Stabnow.** Due to season end, board decision deferred to 2021. **Lee will add to 2021 Road Report. Pending.**
- d. **285th Ave. Drainage Project** – area just south of Hwy 24, east side of road – base of hill & ditch?? There is no quote. Determined it is a storm water issue. **Lee will add to 2021 Road Report. Pending.**

5- Air conditioner (wall unit) for townhall; Jeff M & Keith A to research/cost out – Pending.

6- Beavers and high water along 300th Ave. Vicinity of #36676 (old David Collins place). Doug Kugler to handle and review in Spring. Keith to contact Doug to trap another beaver in area after deer season – Pending.

7- CARES ACT Utilization Status – Ronola to advise.

- a. Keith – Tech Hardware Order Status? PENDING.

8- Township Road Weight Restrictions – Lee M. suggesting we place permanent 5 Ton/Axle Weight Restrictions on the following:

- a. 390th St. (Hwy 41 to 280th Ave),
- b. 300th Ave. (Hwy 108 to 390th St.),
- c. Lee to draft SLT Bulletin announcing this action, PENDING.
- d. No definitive action was taken on Keith's question regarding weight restrictions for 300th Ave. Middle and 380th West of Hwy 41. "Tabled until next meeting?"
PENDING

9- 280th Ave. Road Stabilization/Dust Control - SLT to approach Dan Egge on providing financial assistance to cover costs of applying calcium chloride to address this increasing issue. Keith & Lee to also approach OTC HWY. DEPT. to review and assess how they will be handling the bridge construction (prox. time to complete in 2021) relative to the impact on SLT roads.
PENDING.

10- Sterling Snow-Plow situation.

- a. New plow attachment was installed by Falls Equipment on 1/4/21.
- b. Old plow is being offered for sale – Lee to draft SLT Bulletin???

11- SLPOA Request for Solar powered digital speed sign on Hwy 41.

- a. This provides additional information as requested by the SLT Board,
- b. Since COVID protocol prohibits an in-person presentation, the attached letter is respectfully submitted,

NEW BUSINESS:

1- Snowplow & related equipment Preventative Maintenance Information.

- a. Program/products recommended by Sverdrup Twp. maint. man,
- b. RHOMAR Industries – contact tpiatchek@rhomar.com (800-688-6221),
- c. Lee recommends we obtain & apply for Snowplow truck and evaluate for possible use with CAT cutting/plowing edges,
- d. Recommend Clerk make contact & establish an account,

2- Snow Removal Costs. -Jeff M. to supply \$ amount spent for snow removal operations for winter of 2019/2020 & winter for 2020 to date. This will include labor, parts, maintenance, sand, est. fuel etc. Looking for a specific dollar amount for each time period.

3- Website Situation. YERUBA (current contractor) is retiring 6/1/21 so it will be necessary to secure a new vendor to provide this service.

- a. 2020 charges were \$738.25 (approx. \$350 which was professional support),
- b. Usage data – projected 30% of Unique Visitors are legitimate = 1,950 visitors making 4,371 visits. (see handouts). Would appear to be a worthwhile investment,

OTHER BUSINESS:

1-

2-

Next Meeting: FEBRUARY 2021 @ 6:30. Virtual via Zoom.

Adjourn: