

# MINUTES, SLT MONTHLY MEETING

## OCTOBER 12, 2021

*Meeting conducted with MN mandated social distancing measures in place.*

*Until further notice SLT Board Meetings will be conducted in person as detailed in SLT Special Notice # 50, dated 02/15/2021*

**THE REGULAR MONTHLY MEETING OF STAR LAKE TOWNSHIP WAS CALLED TO ORDER AT 6:30 P.M. BY KEITH AUNE FOLLOWED BY THE PLEDGE OF ALLEGIANCE.**

### **GUESTS/SPEAKERS-**

**READING/APPROVAL OF MINUTES:** 09/14/2021. Motion to approve made by Emily R., 2<sup>ND</sup> by Tammy Z. Carried.

**READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER:** Ronola R. & Jeff M. could not reconcile CTAS financials at this time. We were short prox. \$50. Will handle & submit reconciliation before next meeting & distribute accordingly to Board members.

CHECKING- \$140,477.53

**READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER:** Motion to approve by Emily R., 2<sup>nd</sup> by Tammy Z. Carried.

**MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:** These to be presented quarterly: Jan-Mar 21 report due 4/13/21, April – June 21 Report due 7/15/21, July – SEP due 10/12/21, and Oct – Dec due 1/12/22. 3<sup>rd</sup> QTR. Attachment. Worksheet for all repairs, etc. to be available next week after CAT Quarterly Report completed.

Snowplow- 19,354

JD 7200-6775 hrs

JD6400- 6626 hrs

CATM12 ROAD GRADER-2492

### **SUSPENSE DATES:**

-10/31/2021. Deadline for mailing Federal and State Payroll Reporting forms for 3<sup>rd</sup> quarter.

### **OLD BUSINESS:**

– **Road Operations Update:** (Keith A.)

- a. **Buddy Lane Drainage project** – Town Board to review old culvert replacement. Tammy Z. to handle. Pending.
  
- b. **Road Repair for 360<sup>th</sup> St.**- Keith A. reviewed repair of two significant soft spots east of Hwy 41 and west of Pfeffer’s driveway. Quotes are \$3,900. and \$5,100, respectively. This repair is similar to the successful Camp Joy curve repair of 2019. **Due to budget concerns, the board agreed to defer to 2021. Keith will add to 2021 Road Report. Tabled to Fall. Pending.**

**NEW BUSINESS:**

-Revised CLERK/TREASURY transition. Ronola & Jeff have completed transition on all claims & payroll being handled by the Treasurer. October financials will complete total transition.

**OTHER BUSINESS:**

-A New line road agreement was sent to us from Dora Township relative to Rosewood Dr. Keith has revised. Given to Clerk for signatures & mailed back to Dora for their signature. Clerk to call Dora on a follow up. Pending.

-Keith A. to handle putting Lee M. retirement wording on our website. Pending

- Move equipment FOR SALE to Auction site on Hwy.. 10 (Bachmans). Keith to contact Lee M. to handle. Pending. Motion to approve sale of equipment at suggested pricing as previously set & advertised. Attachment. Lee has advised all “FOR SALE” equipment has been moved to Bachman’s and assigned pricing. Checks to be sent to Clerk’s address when sold. Lee advised the Clerk that sales are complete and a check is being sent to Clerk. Pending.

-Emily R. to handle Trumpeter Loop residence’s request to build off the road. Pending.

-Jeff M. to contact MAT lawyer to obtain proper procedure for selling our old computers. Pending.

-EOT Association of Townships 2021 Annual Meeting. Oct. 26 @ Deer Creek Community Center. Begins at 6:30 with buffet dinner. Clerk to attend. All welcome.

- Jeff M. will check on quote for installing a ceiling heater in Town Hall shed. Pending.

- Keith A. asked for a Motion to authorize installing “Yard Lite” & fix or install the outside lights on front & rear of Town Hall. Motion by Tammy Z., 2<sup>ND</sup> by Emily R. Pending.

**Next Meeting: NOVEMBER 08, 2021. 6:30 P.M. IN-PERSON**

**ADJOURN: Motion by Tammy Z., 2<sup>nd</sup> by Keith A. Carried. 7:05 P. M.**

