

SLT MONTHLY AND YEARLY REORG MEETING

March 11th, 2026

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PRESENT:

GUESTS/SPEAKER: Mary Stone

READING /APPROVAL OF MINUTES:

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Bank balance as of 2/28/26
\$190,083.61

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER:

MOTORIZED EQUIPMENT QRTLY REPORT BY MAINTENANCE SUPERVISOR: 1st quarter report is due May.

SUSPENSE DATES:

March 16th – April 3rd. Spring Short Courses Various locations

March 31st: Deadline for filing township annual financial report with state auditor

OLD BUSINESS:

- Transfer funds to CD account?
- New laptops: Paulette still researching prices

NEW BUSINESS:

BOARD OF CANVASS:

REORGANIZATION:

1. Swearing in of newly elected officer.
2. Transfer of town records.
3. Select Town Chair and Vice Chair.
4. Schedule for monthly regular meetings.

5. Holidays: Veteran's Day.
6. Official Newspaper for the township.
7. Salary and mileage compensation for board members and staff
8. Job responsibilities for each supervisor.
9. Where will legal notices be posted.
10. Designated Bank.
11. Conflict of interest.
12. Existing board policies
13. Adopting an Admin Policy regarding conducting meetings, citizen participation, etc.
14. Review towns AWAIR plan. (are safety equipment and procedures being used/are any new equipment or procedures needed?)
15. Inventory training and reference materials. (Location of town law book and election materials)
16. Town Ordinance book and Resolution Book
17. Town Financial Report:
18. Upcoming Training Opportunities. March Spring Short Courses (3/16 – 4/3)
19. List of officers. MAT to be notified of board positions/names/phones etc.
20. Resolution designating the annual polling place.
21. Budget Proposal approved at annual meeting.
22. List of charities for board approval and amounts to donate.
23. Review Insurance Policies

OTHER BUSINESS:

NEXT MEETING: April 8th, 2025, at 6:00 PM

ADJOURN: