

## MINUTES, 07-13-2017 SLT MONTHLY MEETING

The regular monthly meeting of the Star Lake Township was called to order at 7:00 P.M. by Chairman Lee Mindemann followed by the Pledge of Allegiance.

Present were: Lee Mindemann, Tammy Ziegler, Ron Peterson , Jeff Michaelson and Ronola Richards.

**Absent Board Members:** none

**Guests:** Kieth Aune, Joyce Bunnell

**Minutes:** for 06-08-2017. Motion to accept minutes as read by Ron P., 2nd by Lee M. Motion carried.

**Financial Report:** Given by Ronola R. Motion by Ron P., 2nd by Lee M. to accept as submitted. Motion carried. Balance: Reserve-\$104904.43. Operating-\$89115.29. Total-\$194019.29.

**Motor Grader Lease Report:** Motor Grader under Ziegler evaluation. A n/c Motor Grader has been provided. Lee M. advised we should have our machine back in 7-10 days.

### **Suspense Dates:**

-07-31-2017. Federal and State financial quarterly report forms are due.

-08-14-2017. District 9 meeting in Vegas. Notice to follow. Loren E. to monitor.

-08-16-2017. Pera Retirement Conference. Moorhead, Mn. Clay Cty. Courthouse. Jeff M. will attend.

-09-15-2017. Last day for towns to certify to County Auditor their final levies from March meeting.

## **Old Business:**

-Lee M. submitted a written report on the 07-11-2017 OTC/EAW Casino meeting. A 45-day extension was granted to request additional information for study and evaluation. See SLT E-Bulletin dtd 7/13/17 posted on website (also attached).

-State of Road Projects. See SLT GRAVELING AND ROAD PROJECTS, dtd 7/13/17 – (see attached).

-Lee M. advised that the dust control application for 300th Ave. N. did not take. We are reapplying ASAP.

-Review of SLT WORK PLAN DOCUMENT.

(A) Staffing. Terry Johnson was hired as a new part-time employee. Doing great.

(B) Administration. Jeff M. to acquire more filing boxes for records reorganization.

(C) Annual Budget status from Ronola R. on recommendations for said budget. Work in progress.

(D) Buildings/Grounds. Status on motion to begin construction on cold storage expansion by Josh Bakken. Lee M. advised Josh won't be able to start until Sept..

(E) Status on submitted Antonsen Well Drilling quotation. Lee M. to coordinate with Antonsen and H.D. Electric.

(F) Signage. Tammy Z. and Lee M. updating immediate needs.

### **New Business:**

-Ron Peterson submitted his resignation letter as a SLT supervisor effective 07-13-2017.

-A motion was given to appoint Keith Aune to the position of Town Supervisor effective 07-13-2017 to fill the vacancy of Ron Peterson. Motion by Tammy Z., 2nd by Lee M. Motion carried.

-The OATH OF OFFICE was given to Keith by the Clerk, Jeff Michaelson. Signed and Notarized.

### **Other Business:**

- Vacation of ROW on 380<sup>th</sup> St. East – Lee M. provided copies of the process to the board to review, and advised that potential petitioner has contacted him informally and is beginning the process. SLT should expect to receive a petition to vacation in the not too distant future. Lee M. also advised that SLT Attorney Kyle Hartnett of Craven & Kennedy has been advised of situation as well.

**Approval of Claims and Payroll:** Motion to approve by Ron P., 2nd by Tammy Z. Motion carried.

**Adjourn:** Motion by Ron P., 2nd by Tammy Z

**Next Meeting:** 08-10-2017 at 7:00 P.M.