

# **MINUTES SLT MONTHLY MEETING**

**Jan. 11, 2018**

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 7:00 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Lee M., Tammy Z., Jeff M., Ronola R. and Keith A.

Absent Board Members: none

Guests: Earl B.

Minutes: Motion to accept minutes as read by Keith A., 2nd by Tammy Z. Carried.

Financial Report: given by Ronola R. Motion to approve by Tammy Z., 2nd by Keith A. Carried

Reserve (money market)- \$104,983.78

Operational(checking)- \$107,724.71

Total Cash Assets-\$212,708.49

**Motor Grader Lease Report:**

1022.6/353.5 Reserve

**Suspense Dates:**

-01/16/2018. Last day for candidate filing of upcoming March election.

-01/31/2018. Last day for mailing Federal and State payroll reports for 4th qtr. Last day to give W-2's to employees.

- 01/31//2018. Last day to file all previous year-end State and Federal Withholding Tax Reports with copies of W-2's to IRS and State.
- 01/31/2018. MATIT WORK COMP AUDIT mailing deadline.
- 01/31/2018. Mn. Unemployment Qtrly. Report due.
- 02/16/2018. Last day to appoint all election judges for Annual Township elections.
- 02/27/2018. Last day to publish first of two Notices of March elections.
- 02/27/2018. Last day to post Sample Ballot for March election.
- 04/02/2018. REMINDER!! MAT Spring Short Course Meetings. Mahnomen.

### **Old Business:**

- New fuel pump handle installation completed by Keith A.
- status of basement furnace heat vent installation and cold storage shed snow leak. Completed.
- New well water sample submitted by Lee M.
- A discussion was held on the results of the Massey tractor research. It was concluded that the Massey while to unable to handle the shoulder disc, was fine for ditch mowing and front-end work. It was also concluded that further research into contracting the shouldering maintenance is needed. Lee M. to follow.

### **New Business:**

- 2018 Annual Meeting prep.
  - Ronola R. and Jeff M. agreed to supply the Board 2017 Year-end Financials by no later than the week of 02/05/2018.

-Guest speakers. Lee M. advised that the EOTSWCD would present a 15 minute presentation on Palmer Amarath at the annual meeting.

**Other Business:**

-Final 2018 Monthly Meeting Schedule posted by Jeff M.

-status of election Affidavit filing. Lee M. and Keith A. have submitted. Deadline 01/16/2018.

-380th Row Vacation status.

-Escrow acctg. - Ronola R. to submit a recap of all expenditures- Jeff M. to "RECORD" the Hanneman Beach Vacation at OTC office wk. once the escrow acctg. Is completed.

Deputy Clerk/Treasurer status. Pending.

-"Township Insider Question of the Month. Can the Clerk cast a vote during a Township Board Meeting? Yes, in only one instance, that being as tie-breaker in a motion to appoint a supervisor to fill a vacancy.

**Approval of Claims and Payroll:** Motion to approve by Tammy Z., 2nd by Keith A.. Carried.

**Next Meeting:** Feb. 08, 2018 at 7:00 P.M.

**Adjourn:** Motion by Tammy Z., 2nd by Lee M. Carried. 8:15 P.M.