

MINUTES SLT MONTHLY MEETING

FEB 08, 2018

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 7:00 P.M. by Vice Chairman Keith Aune followed by the PLEDGE OF ALLEGIANCE.

Present were: Tammy Z., Jeff M., Ronola R. and Keith A.

Absent Board Members: Lee M.

Guests: Bruce Ziegler

Minutes: Motion to accept minutes as read by Tammy Z., 2nd by Keith A. Carried

Financial Report: given by Ronola R. Motion to approve by Tammy Z., 2nd by Keith A. Carried

Reserve (money market)- \$104,992.70

Operational(checking)- \$91,139.54

Total Cash Assets-\$196,132.24

Motion to transfer \$20,000 from Checking account to Reserve account by Keith A., 2nd by Tammy Z. Carried.

Motor Grader Lease Report:

1033.3/384.5 Reserve

Suspense Dates:

-01/31/2018. Last day to have all Federal and State quarterly reports completed.

- 02/16/2018. Last day to appoint all election judges for Annual Township elections.
- 02/27/2018. Last day to publish first of two Notices of March elections.
- 02/27/2018. Last day to post Sample Ballot for March election.
- 03/02/2018. Last day to post NOTICE of Township Elections and Annual Meeting.
- 03/09/2018. Last day to p/u election day supplies from Auditor.
- 03/13/2018. TOWNSHIP ELECTION DAY and ANNUAL MEETING. Polls open at 5:00 P.M. to 8:00 P.M. Annual meeting starts at 8:15.
- 03/31/2018. Last day to submit CTAS ANNUAL TOWNSHIP REPORTING FORM to State Auditor.
- 04/02/2018. REMINDER!! MAT Spring Short Course Meetings. Mahnomon.

Old Business:

- 2017 YEAR END FINANCIALS to be reconciled by Ronola R. and Jeff M. the following week for subsequent submission to State Auditor and Township Board.
- status on guest speakers at Annual meeting. EOT SWCD for 15 minutes prox. on Palmer Amarath.

New Business:

- 2018 Annual Meeting Agenda and outline to be completed by Jeff M. for March 08, 2018 meeting.
- Review REORGANIZATIONAL MEETING agenda and set date for post Annual Meeting. A motion was given by Keith A., 2nd by Tammy Z. for 04/10/2018. Carried.

-Clerk review of on-going reporting requirements by Clerk. Information for Board understanding of duties. Completed.

-02/20/2018 LOBBY DAY. Lee M. planning to attend and review information for next meeting.

-03/05/2018 EOT ASSOCIATION of Township Meeting at Thumper Pond at 1:30 P.M. Lee M. and Jeff M. to attend.

Other Business:

-380th Row Vacation status.

-Clerk has recorded the transaction at OTC.

-Escrow acctg. Review and approval. Lee M. has submitted outline. Motion to approve by Keith A., 2nd by Tammy Z. Carried.

-status of Deputy Clerk appt.- -Jeff M. has appointed Kathy Torklidson and she has agreed to serve. This will be as a part-time fill-in with MAT Training and periodic board meeting participation.

-At the March 08 meeting compensation will be set by Board and Kathy will be sworn in by the Clerk. Motion to approve by Tammy Z., 2nd by Keith A. Appointment carried.

-Motion to approve Townhall as venue for a dance on 06/09/2018 by Keith A., 2nd by Tammy Z. Carried.

Approval of Claims and Payroll: Motion to approve by Keith A., 2nd Tammy Z.

Next Meeting: March 08, 2018 at 7:00 P.M.

Adjourn: Motion by Keith A., 2nd by Tammy Z. Carried. 8:00 P.M.