

## MINUTES SLT MONTHLY MEETING

APRIL 10, 2018

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 7:00 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Tammy Z., Jeff M., Ronola R. Keith A. and Lee M.

Absent Board Members: none

Guests: Kathy Harthun

**Minutes:** Motion to accept minutes as read by Keith A., 2nd by Tammy Z. Carried

**Financial Report:** given by Ronola R. Motion to approve by Tammy Z., 2nd by Lee M. Carried

Reserve (money market)- \$125,028.06

Operational(checking)- \$66,564.20

Total Cash Assets-\$191,592.26

### **Motor Grader Lease Report:**

1067/434.2 Reserve

### **Suspense Dates:**

-04/30/2018. Deadline for submitting Federal and State 1st Qtr. Payroll reports.

-04/30/2018. Mn. Unemployment Qtr. report due.

-05/01/2018. Mat state membership dues deadline. Done.

### **Old Business:**

-2017 YEAR END FINANCIALS REPORT(CTAS) has been submitted to State Auditor. Ronola R. and Jeff M. to review carry-over financial totals and submit at next monthly meeting.

-380th ROW VACATION ESCROW status. Reconciled.

## **New Business:**

-2018 REORGANIZATION Meeting. A series of motions were made and unanimously approved establishing the following:

1-Selection of a Town Board Chair and Vice Chair. Chair/Lee Mindemann and Vice Chair, Keith Aune.

2-Adoption of a New Monthly Meeting schedule. All meetings effective 04/10/2018 will be now held on the 2nd Tuesday of each month.

3-The “Perham Focus” was designated as the towns official Newspaper.

4-2018 Compensation for all Town Officers and employees was approved at the same levels as 2017.

5-Individual Supervisor Responsibilities were approved as is.

6-Approved a \$150 donation/service contract as authorized by MN Statutes with the following organizations:

a- Pelican Rapids Library

b- Perham Center for the Arts

c- OTC Historical Society

d- East OTC Ag. Society

e- History Arts and Culture Assoc of East OTC

7-Approved the Official Posting Places for SLT. as the outside bulletin board at the Town Hall and the SLT Website <starlaketownship.org>,

8-Designated United Community Bank in Dent as the Official Town Depository.

9-Approved an Affidavit for Conflict of Interest for Lee Mindemann as back-up motor grader operator,

10-Enacted a new SLT Board Policy by establishing a dedicated Fire Fund Protection Account as a separate tax levy as was recommended by MN Assoc. of Twps. and MN Statute.

11-ALL SLT RESOLUTIONS are available for viewing at the Town Hall and on the SLT Website.

**Other Business:**

-A short review/discussion on latest MAT SHORT COURSE MEETING was conducted.

-Supervisors and Clerk to be responsible for checking SLT roads relative to Spring Snow plowing and subsequent repairs.

-Fergus Power Pump Dust Control contract signed and down payment submitted by Clerk.

-Comments were made on Township Articles highlighted in Pelican Rapids newspaper.

-UCB electronic conversion. Designated Town Board members can view our Financials online as needed.

-300 Ave. So. Closed. Culvert/roadway repair required. New quote submitted by Egge Construction for \$9,100. After extensive discussion a Motion to approve was given by Keith A., 2nd by Tammy Z. Carried.

-Lee M. presented an opportunity to acquire four additional barricade signs from M-R Signs on a "close-out sale" offer. Motion to approve by Tammy Z., 2nd by Keith A. Carried.

**Approval of Claims and Payroll:** Motion to approve by Lee M., 2nd Tammy Z. Carried

**Next Meeting: Tuesday-May 08, 2018 at 7:00 P.M.**

**Adjourn:** Motion by Keith A., 2nd by Tammy Z. Carried. 9:15 P.M.

TOWNSHIP KNOWLEDGE? Is the Town Board required to provide unapproved Minutes to the public upon request?

*The answer is NO, upon advice & counsel of the MN Assoc. of Twps.. To do so, may potentially cause confusion & public misunderstanding.*