

MINUTES SLT MONTHLY MEETING

JUNE 12, 2018

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 7:00 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Jeff M., Ronola R. Keith A. and Lee M.

Absent Board Members: Tammy Z.

Guests: Paul Hawkinson, Jerry & Diane Butenhof, Curt Dement (Trumpeter Loop)

Minutes: Motion to accept minutes as read by Lee M., 2nd by Keith A. Carried

Financial Report: given by Ronola R. Motion to approve by Lee M., 2nd by Keith A. Carried

Reserve (money market)- \$125,075.30

Operational(checking)- \$142,228.65

Total Cash Assets-\$267,303.95

Motor Grader Lease Report:

1153.2/473.1 Reserve. Next report due 07/09/2018

APPROVAL OF CLAIMS & PAYROLL: Motion to approve by Keith A., 2nd by Lee M. Carried.

Suspense Dates:

-05/20/2018. County Treasurer makes full settlement with County Auditor of all taxes collected. Within 60 days disbursements are distributed to all towns.

-06/01/2018. Noxious weed inspections for all counties should be in progress.

-06/18/2018. Registration deadline for week 2 of Summer Short Meetings.

-06/20/2018. County distributes 70% of estimated collections of personal property taxes and first half of Real property taxes.

-06/25/2018. Summer Short Course Meetings. Bigwood Event Center in Fergus Falls.

-06/30/2018. Town Financial form due to State Auditor.

Old Business:

(1) 2017 Final Schedule 1 Financial Reports tabled till next meeting. Ronola R. and Jeff M. to go back and reconcile from 01/01/2018 to 07/01/2018 relative to Schedule 1 figures. Motion by Keith A. and 2nd by Lee M. Carried.

(2) status of Fleet Farm charge account application. Jeff M. to fax a new application directly.

(3) status of UCB electronic conversion. Lee M. to visit UCB and verify submission procedures and advise.

(4) status of Clerk/Treasurer reconciliation of 380th Vacation Escrow Acct. Completed.

(5) Resolution for Townhall rental on June 9th Dance #4292018. Rental fee and damage deposit has been received and deposited.

(6) status from Jeff M. on the following:

- review of SLT Resolution Book. Completed.

- Clerk computer issues. Resolved.

- MN Cooperative Purchasing Agreement (CPA) file given to Lee M. for study,

(7) status from Lee M. on following maintenance projects:

- Beaver Dam Pt. ditch/culvert project. Still pending. Lee to contact Dan Egge moving forward.

- Beaver Dam Rd. south ditch project. Positive flow. No further action at this time.

- barbwire issue relative to sign at Vic's Beach Rd. & Hwy. 35. Pending.

- Phase 1 Gravel Plan, Dust control application and initial road grading. Completed.

- Culvert reset project on 300th Ave. So. Completed.
- Starland Shore Dr. reclaiming project. Pending (2019).
- roadside pick-up disposal. Completed.
- Phase 2 Gravel Plan & Tree Trimming Plan. Pending.
- Removal of approach on 380th St. East. Pending.
- Installation of snow fence along lake at East end of 380th St. E. Pending.
- Beverly Hills Dr. request for town maintenance. Hand out given. Review. Pending.

(8) status from Keith A. on following:

- repair of rear Townhall window. Completed.
- installation of well head barrier posts completed; the posts at corners of Overhead door on back garage is pending.
- repair of winter damage on townhall grounds. Completed.
- ground work within back garage. Pending.
- concrete project adjacent to back garage. Pending.
- overhead cold storage shed door opener track issue (winter snow) leakage. Getting quotes.
- summer ditch mowing plan. Pending.

(9) Status from Tammy Z. on following: (Lee M. submission)

- culvert marking project in process.
- Signage installation for two "BUMP" signs on 300th Ave. S. and one "DEAD END" sign on Bambi Dr. just North of intersection with 380th St. Work in progress.
- Noxious Weed status. Work in progress.

New Business:

- New voting machine cabinet to be delivered in early August for upcoming primary's and general elections.
- August Primary Election status. Training dates have been set for judges and updated Clerk training.
- Meeting date adjustment for July monthly meeting moved up to Monday, July 9th at 6:30 P.M.
- MAT Summer Short Course Meetings. June 25th. in Fergus Falls starting at 1:00 P.M.
- Casino update via SLT Bulleting #22 from Lee M.
- Lee M. provided update on MW Twp. road maintenance for 280th Ave. S (North of Skyhawk). MW Twp. hired attorney and will do a survey relative to fence along west side of roadway.

Other Business:

- Ditch 23. Applicable properties have been already assessed and \$ accumulating. Lee M. to review with OTC. Work in process.
- Skyhawk resident Paul Hawkinson apprised all, of multiple bear sightings close to his property. Paul also requested that garbage dumpster in ROW be relocated. Lee M. to contact garbage company to have moved.

Next Meeting: MONDAY JULY 09, 2018 at 6:30 P.M.

Adjourn: Motion by Lee M., 2nd by Keith A. Carried. 9:05 P.M.