

MINUTES SLT MONTHLY MEETING

JANUARY 08, 2019

The regular monthly meeting of STAR LAKE TOWNSHIP was called to order at 6:30 P.M. by Chairman Lee Mindemann followed by the PLEDGE OF ALLEGIANCE.

Present were: Jeff M., Ronola R., Lee M., Keith A., & Tammy Z.

Absent Board Members: none

Guests: None

Minutes: Minutes for 12/08/2018. Motion to approve as submitted by Keith A., 2nd by Tammy Z. Motion Carried.

Financial Report: given by Ronola R. Motion to approve by Keith A., 2nd by Lee M. Carried

Checking- \$104,813.39

Savings- \$108,252.22 (*Equipment Reserve-\$43K*)

Total Cash Assets-\$213,065.61

Motor Grader Lease Quarterly Report:

-1326.3 hrs. thru 12/30/18. 550 Hrs. in Reserve. Next quarterly report due 3/19/19.

APPROVAL OF CLAIMS & PAYROLL: Motion to approve by Keith A., 2nd by Tammy Z. Carried.

Suspense Dates:

-12/18/2018. Last day to publish notice of town offices for March election. To include first and last dates to file.

-01/15/2019. Last day to file for candidacy for March Election supervisor. One opening. This was published in December 2018.

-01/15/2019. Start preparing Township election ballots.

-01/31/2019. Deadline for submitting Federal and State payroll reports for 2018 4th qtr.

-01/31/2019. Last day to submit all Federal and State withholding tax reports.

-01/31/2019. MATIT WORD COMP AUDIT deadline.

-01/31/2019. 4th qtr. Mn. UIM REPORT due.

-01/2019. Begin prep of STATE AUDITORS REPORT township reporting form. Due 03/31/2019.

-02/01/2019. Deadline to submit report to County Auditor for township of any outstanding debts/bonds. None. Submitted.

Old Business:

(1) Status from Lee M. on following maintenance projects:

-Starland Shore Dr. *road widening/reclaiming* project. Pending (2019). Lee M. to initiate discussion with residents.

-Removal of approach on 380th St. East. In progress. Mike did cut. Needs clean-up with front-end loader. Pending.

-status from Lee M. on backup Snowplow driver. *Jim Piper of Frazee has begun work.*

-Motor grader lease expires *03/15/2020*. *Supervisors agreed to begin study/discussions this summer on plan forward. Pending.*

-280th Ave. So. Maplewood Twp.. *Lee M. and Craig Ripley from Maplewood Twp. are in continuous discussions on matter. Keith A. brought up the concern over the pending longevity. Pending.*

(3) status from Keith A. on following:

-installation of protective steel posts at corners of Overhead door on back garage pending. Keith to contact Vance H. Pending for spring.

-disposition on Massey tractor sale. Pending. Posting advertising pictures up at local establishments.

-Downy Dr. ROW issue. *Lee briefed board on MAT legal response on issue. Next steps involve certification of Downy Dr. & 4 other roads, SLT to develop plan for ROW violation corrective actions, and need to remain vigilant on new ROW violations. – PENDING.*

(4) Status from Tammy Z. on following

-status of sand/salt storage tarp application on pole barn. *Lee M. to work with Terry J. to resolve. – PENDING til SPRING.*

New Business:

-**Snow Plow status.** Recent costly repair (fuel shut off valve) exemplifies need to develop plan for upgrade of this essential piece of equipment. *Lee M & Keith A to begin research/study. Pending.*

-Lee M. to begin ANNUAL NEWSLETTER preparation. Will need YE financials ASAP.

Other Business:

-DLT & BDR dust control discussion. *PENDING – LM to discuss with DLT.*

-Banking. *Lee M. met with UCB in which UCB agreed to drop current service charges and to increase interest rate on savings. Supervisors decided to stay with UCB for now.*

-Certification of SLT roads. *Lee M., Jeff M. and Kathy T. will be working on this.*

-Annual Meeting Agenda: *Jeff M. to have draft agenda prepared for next board meeting, as final agenda needs to be finalized.*

Next Meeting: TUESDAY FEBRUARY 12, 2019 at 6:30 P.M

Adjourn: Motion by Keith A., 2nd by Lee M. Carried. 7:45 P.M.