

MINUTES, SLT MONTHLY MEETING

JANUARY 11, 2022

Meeting conducted with MN mandated social distancing measures in place.

Until further notice SLT Board Meetings will be conducted in person as detailed in SLT Special Notice # 50, dated 02/15/2021

THE REGULAR MONTHLY MEETING OF STAR LAKE TOWNSHIP WAS CALLED TO ORDER AT 6:30 P.M. BY KEITH AUNE FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

PRESENT: *Emily R., Keith A., Ronola R., Tammy Z. Jeff M.*

GUESTS/SPEAKER: *Vic and Paulette Johnson, Ms. Rydell*

READING/APPROVAL OF MINUTES: 12/14/2021. Motion to approve as read by Emily R., 2nd by Keith A. Carried.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Motion to approve as given by Emily R., 2nd by Keith A. Carried. Reconciled for the 2021 year.

CHECKING- \$199,386.76

READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER: Motion to approve by Tammy Z., 2ND by Emily R. Carried.

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR: These to be presented quarterly: Jan-Mar 21 report due 4/13/21, April – June 21 Report due 7/15/21, July – SEP due 10/12/21, and Oct – Dec due 1/12/22. Next report due 04/13/2022.

JD7200 6775 HRS.

JD6400 6632 HRS

CAT12M3 2588 HRS

SNOWPLOW 19867 MILES

Jeff M. to submit worksheet report at next meeting.

SUSPENSE DATES:

-12/14/21. Last day to publish notice of town offices to be elected for March elections. Notice to include first and last dates to file for town offices with required last day hours of 1-5 pm.

-12/28/21-01/11/22. First and last dates for candidates for town offices to file affidavits of candidacy with town clerk.

- 01/31/2022. MATIT WORK COMP AUDIT DEADLINE to avoid penalty.
- 02/04 to 02/08/2022. Period for absentee voting
- 02/11/2022. Last day to appoint election judges for March Elections.
- 02/22/2022. Last day to publish first of two notices of elections
- 02/22/2022. Last day for town clerk to post sample ballot
- 02/25/2022. Last day to post notice of township election including bad weather alternate date.

OLD BUSINESS:

– Road Operations Update: (Keith A.)

- a. **Buddy Lane Drainage project** – Town Board to review old culvert replacement. Tammy Z. to handle. Pending.

- b. **Road Repair for 360th St.**- Keith A. reviewed repair of two significant soft spots east of Hwy 41 and west of Pfeffer’s driveway. Quotes are \$3,900. and \$5,100, respectively. This repair is similar to the successful Camp Joy curve repair of 2019. **Due to budget concerns, the board agreed to defer to 2021. Keith will add to 2021 Road Report. Tabled to Fall. Pending.** Jeff M. to do the 2021 report this next spring with assistance from Lee M. and Mike Sunblad. Pending

NEW BUSINESS:

-Revised CLERK/TREASURY transition. Ronola & Jeff have completed transition on all claims & payroll being handled by the Treasurer. October financials will complete total transition. Updates will be given by Clerk/Treasurer new responsibilities handed over when needed. Pending. Jeff M. to contact Kathy Torkildson as to availability on back up (NO).Pending.

OTHER BUSINESS:

-A New line road agreement was sent to us from Dora Township relative to Rosewood Dr. Keith has revised. Given to Clerk for signatures & mailed back to Dora for their signature. Clerk to call Dora on a follow up. Pending. Jeff M. to text Keith A. with DORA TOWNSHIP Board phone #'s as to further follow up. Pending update from Keith A. Still no response. Pending.

-Motion by Keith A., 2nd by Emily R. to get Xmas gift cards for employees (Mike, Terry, Jim & Doug). Keith to handle with Jeff to distribute. Completed.

-We are shooting for our January meeting to institute our new TV (Zoom) system. Emily R. to handle. Pending. Emily R. will have this available at our Feb. meeting for introduction for ANNUAL MEETING in March.

-Keith to call Wayne Johnson(OTC) regarding phone call from Chad VanWatermullen on info. Someone installing a septic system on 285th. Keith called. Still pending.

-Discussion on possible ROAD MGR. appointment. Motion to appoint Jeff M. as Road Mgr by Keith A., 2ND by Emily R. Carried. Paperwork to follow at our Feb. meeting.

-Discussion on appointment date for new Town Clerk. Jeff M. to be resigning at end of March. A letter of resignation by Jeff M. to be submitted at our next meeting effective 03/01/2022. A motion to appoint Paulette Johnson as our new Clerk by Tammy Z., 2ND by Emily R. effective 03/01/2022. Carried. A motion to appoint Jeff M. as our new Deputy Clerk by Tammy Z., 2nd by Emily R. effective 03/01/2022. Carried. Oath of Office to be given to both at our Feb. meeting.

-Tammy Z. to handle getting a NO PARKING SIGN for 380th East. Placement to be determined.

Next Meeting: FEBRUARY 08, 2022. 6:30 P.M.

ADJOURN: Motion by Emily R., 2ND by Keith A. Carried. 7:35 P.M.