

# Meeting Minutes SLT MONTHLY MEETING

**Date May 10, 2022**

Meeting conducted with MN mandated social distancing measures in place. Until further notice, SLT Board Meetings will be conducted in person as detailed in SLT Special Notice #50, dated 02/15/2021

**CALL TO ORDER** Meeting was called to order at 6:30 PM on May 10<sup>th</sup>, 2022

## **PLEDGE OF ALLEGIANCE**

**PRESENT:** Dale Lewis, Tammy Ziegler, Ronola Richards, Emily Riley, Paulette Johnson, Jeff Michaelson

**GUESTS/SPEAKER:** Vance Rheingans : Septic variance for Trumpeter Loop Variance to run septic drain field under the road approved by the board. Trumpeter is a privately maintained cartway road. Vance inquired about adding an approach also to the back lot. Advised him to check with the county. Emily stated she also would check if that would need township approval.

**READING /APPROVAL OF MINUTES** April meeting and Public Hearing minutes were read and approved. Approved by Emily R, seconded by Dale L.

**READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER:** Bank balance \$145,460.71 Matches Cash Control Statement Unemployment payment in April was back pay for 2019, 2020 and 2021. Reading of financial report approved by Dale L. Seconded by Tammy Z.

**READING/APPROVAL OF CLAIMS & PAYROLL BY TREASURER:** Reading of the claims and payroll approved by Emily R. Seconded by Dale L.

Treasurer will email claims and payroll list to supervisors prior to meeting for them to review to allow them the time to review in more detail.

## **MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR:**

April – June, 2022 **report due by 7/15/22**. July – Sept, 2022 report due by 10/12/22

Oct – Dec, 2022 report due by 1/12/23. Worksheet to be submitted by Road Foreman

1<sup>st</sup> quarter equipment report presented by Jeff M.

## **SUSPENSE DATES:**

June 24: First day to mail ballot precincts for primary

Township Clerk Election Training, Thumper Pond June 22<sup>nd</sup>. 1 -3

Primary State Election is Tuesday, August 9<sup>th</sup>, 2022

June: sign up for MAT Educational Conference & Annual Meeting. Details coming on MAT website in June. Conference is held Oct 14<sup>th</sup> and 15<sup>th</sup> in St. Cloud

**OLD BUSINESS:** Update bank info. Emily and Paulette to take care of that in May. Need to take approved meeting minutes from April to bank to change signatures on the account.

Paulette still working on retention of files, resolution books, town ordinance book, etc.

Paulette also to follow up on AWAIR plan.

Trumpeter Loop septic variance was discussed and approved.

Charity contracts and checks were signed and will be mailed next week.

280<sup>th</sup> issue: Files regarding previous issues with this road and Maplewood township were located at the townhall Former agreement between SLT and Maplewood was signed in 2012. Jeff and Mike Sundblad will take a look and see if the road grader will help to get rid of the ridge which is causing the water drainage issues on the road.

**NEW BUSINESS:** Training opportunities MAT website: MN LTAP Roadway Maintenance, May 19th. \$75 registration fee. Suggested participants: maintenance operators, supervisors, transportation, and research implementation personnel etc. Suggested by the board that Jeff M, road foreman, attend this training.

Post Office Box Paulette to contact post office in Dent on hours and accessibility to post office boxes and cost.

Mailbox replacement policy: Emily to work on policy for township.

It was discussed to increase the hourly rate for Terry Johnson from \$20 to \$25 to match the rate for all others. Emily R made a motion to increase his pay rate. Motion was seconded by Tammy Z.

**OTHER BUSINESS:** Buddy Lane Drainage Project. Egge Construction has it on their schedule.

Road Repair for 360<sup>th</sup> St. Tammy did a follow up if any repair was needed and the road checked out OK.

Trailer purchased last year was mainly purchased to haul road closure signs, haul gravel, pick up debris. Board requested the trailer not be used until research is done to see if this trailer is needed. Ronola to locate invoice on purchase of trailer.

OTC will assist with dust control if we prove our normal dust control is not enough with the detour due to the bridge replacement. Jeff to do dust control markers for those who have applied for and paid for this service.

**NEXT MEETING:** June 16, 2022 This is a change from Tuesday, June 14<sup>th</sup> to Thursday, June 16<sup>th</sup>.

**ADJOURN** Motion to adjourn made by Tammy Z. Seconded by Dale L.

**Meeting Minutes Approved:**

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June 16<sup>th</sup>, 2022

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