

MINUTES, SLT MONTHLY MEETING

MAY 11, 2021

Meeting conducted with MN mandated social distancing measures in place.

Until further notice SLT Board Meetings will be conducted in person as detailed in SLT Special Notice # 50, dated 02/15/2021

THE REGULAR MONTHLY MEETING OF STAR LAKE TOWNSHIP WAS CALLED TO ORDER AT 6:30 P.M. BY KEITH AUNE FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

PRESENT: RONOLA R., TAMMY Z., JEFF M., KEITH A. & EMILY R.

GUESTS/SPEAKERS- PAUL HAWKINSON.

Paul brought up fencing on southside of Skyhawk Dr. along with rock and culvert that needs to be removed relative to Arvig who will be installing new fiber optic lines in near future. Keith A. to contact Paul and handle.

READING/APPROVAL OF MINUTES: 04/13/2021. Clerk to change wording on item #7 of minutes. Done. Motion to approve minutes as read Tammy Z., 2ND by Emily R. Carried.

READING/APPROVAL OF FINANCIAL REPORTS BY TREASURER: Motion to approve financials as given Tammy Z., 2nd by Emily R.

CHECKING- \$116,790.90

Treasurer & Clerk are reconciled.

READING/APPROVAL OF CLAIMS & PAYROLL BY CLERK:

Motion to approve Tammy Z., 2ND by Emily R. Carried.

MOTORIZED EQUIPMENT QUARTERLY REPORT BY MAINTENANCE SUPERVISOR: These to be presented quarterly: Jan-Mar 21 report due 4/13/21, April – June 21 Report due 7/13/21, July – SEP due 10/12/21, and Oct – Dec due 1/12/22.

SUSPENSE DATES:

-05/20/2021. County Treasurer/Auditor makes full settlement of taxes collected since date of last settlement. Withing 60 days COUNTY TREASURER shall pay the balance of amounts collected to Towns.

-06/01/2021. Noxious weed inspection should be in progress.

-06/20/2021. County distributes 70% of estimated collections of all personal property taxes and first half real property taxes to townships.

OLD BUSINESS:

1- Townhall maintenance issues: Keith A.

- Paint all four steel safety posts by shop & pole barn in spring – Jeff to contact Terry and have him paint the posts. Terry J. is moving forward on this. Pending.

2- Culverts, Signage, and Noxious Weeds: Tammy Z.:

-Need culvert maintenance/replacement plan from Tammy Z.. Completed. **This is needed for the 2021 Road Report.** Tammy Z. has ordered 2 permanent ROAD RESTRICTIONS SIGNS to be installed by OTC. Pending.

3- 280TH So. & Skyhawk Dr; (north of Hwy. 24); Keith A.

-status of the Maplewood Township project on road widening/reshaping. Keith A. will handle this by contacting Chase Collins to cut brush & trees close to road then have gravel brought in and leveled/tapered. Pending

4 – Road Operations Update: (Lee M)

- a. **Buddy Lane Drainage project** – Keith has received a \$1,800 quote for spring 2021. Area resident Mike Richards @34715 has agreed to take extra dirt. (Ph# 952-807-3835) Project Pending. What to do with the waste is a question.
- b. **Road Repair for 360th St.-** Keith A. reviewed repair of two significant soft spots east of Hwy 41 and west of Pfeiffer’s driveway. Quotes are \$3,900. and \$5,100, respectively. This repair is similar to the successful Camp Joy curve repair of 2019. **Due to budget concerns, the board agreed to defer to 2021. Keith will add to 2021 Road Report – Completed.**
- c. **Beaver Dam Point** – drainage project. **Stabnow Engineering submitted their findings/suggestions. Must discuss amount and have meeting with respective property owners.** Keith to handle. He has already talked to Duane S. on how to move forward. A decision by Board to have gravel brought in at end of cul-de-sac. Roy Storie to be contacted to then come in with skid steer and level/ taper. Pending
- d. **285th Ave. Drainage Project** – area just south of Hwy 24, east side of road – base of hill & ditch?? There is no quote. Determined it is a storm water issue. **Keith will add to 2021 Road Report. Pending.**

5- Air conditioner (wall unit) for townhall; Jeff M to research/cost out – Jeff to contact Jim Piper and Terry about installing the wall unit. Motion by Keith, 2nd by Emily to move on this. Jim P. & Terry J. to move forward on this for anticipated May completion. Pending. Air conditioner purchased & sitting at Townhall for installation.

6- CARES ACT Utilization Status- Keith A. Pending.

Suggested next steps;

- Decided we would use ROB (CONNECTIONS) as our training instructor.
- Get set-up/orientation/file transfer training on lap-tops scheduled ASAP.
- Schedule installation for monitor etc.
- Establish goals for start-up date.

It was agreed by Board to put Emily R. in charge of this. UPDATE: Emily gave us our 2 options;

1. We purchase our own software and install. We would then be responsible to update as needed & pay monthly.
2. We have Rob handle it completely. Updating when needed and we would be billed by parent company (Connections) at a yearly cost of \$619.35 for the Microsoft 365 program for all computers. Rob would bill us for misc. work he does during the year by his company.
-Motion by Keith A., 2nd by Emily R. to go ahead with #2 and pay on a yearly basis.
Carried.

7- Township Road Weight Restrictions.

- a. 390th ST. (Hwy. 41 to 280th Ave.)
- b. 300th Ave. (Hwy. 108 to 390th St)
- c. Tammy Z. and Terry J. to obtain signs to put up. Pending. Signs are up but not permanent yet. Tammy Z. ordered 2 permanent signs from OTC for installation. They have been received. To be installed. Pending.

8- 280th Ave. Road Stabilization/Dust Control - SLT to approach Dan Egge on providing financial assistance to cover costs of applying calcium chloride to address this increasing issue. Keith & Tammy to also approach OTC HWY. DEPT. to review and assess how they will be handling the bridge construction (prox. time to complete in 2021) relative to the impact on SLT roads. Wayne Johnson with OTC to be contacted on this subject. Pending. UPDATE.

NEW BUSINESS:

1- Sterling Snow-Plow & RELATED EQUIPMENT Preventative Maintenance Information.

Lee recommended we go with a carbide application. Lasts much longer. Keith handling. A motion by Keith A., 2ND by Tammy Z. to move forward. Carried. Terry J. and Jeff to run snowplow down to Deer Creek business that will do the sandblasting for \$500. Completed.

2-Revised CLERK/TREASURY transition. Ronola & Jeff are shooting for June start. Ronola & Jeff to update as we get our new computers. Pending.

OTHER BUSINESS:

-Beth Johnson on 380th West has asked for help in her ditch area on weed removal problems due to rocks in ditch. Keith A. to handle. Pending.

-SLT's dinner for Lee Mindemann. Ronola R. to handle relative to a plaque. Pending.

-A New line road agreement was sent to us from Dora Township relative to Rosewood Dr. Keith to handle. Pending. Keith & Jeff to meet 05/06/21 at Dora Township to solidify new agreement. Pending. Tabled to next meeting.

-Chase Winkels and posting of no parking signs on 300th Ave. by culvert between Hwy. 24 & Cty. Tammy Z. to handle. Pending.

Next Meeting: JUNE 10, 2021. 6:30 P.M. IN-PERSON

ADJOURN: Motion to adjourn Tammy Z., 2nd by Emily R. Carried. 8:05 P.M.